

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 11<sup>th</sup> April 2011 at the Wall Main Hall, Wall Rd, Wall commencing at 7.43pm.

|                       |             |                                       |               |
|-----------------------|-------------|---------------------------------------|---------------|
| <u>Present</u>        | Councillors | Mrs A Crocker                         | Mrs S Negus   |
|                       |             | B Pocock (Chairman)                   | M Roberts     |
|                       |             | S Rowe                                | B Slade-Elmes |
|                       |             | C Spence                              | A Young       |
| <u>Others present</u> |             | Cllr R Tovey CC                       |               |
|                       |             | Mrs Vida Perrin, Clerk to the Council |               |

1. Routine matters
  - a) Apologies for absence were received and accepted from Cllrs Cupples, Marks and Pascoe.
  - b) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda. Cllr Negus declared a pecuniary interest in item 7a and did not take part in the discussion or vote for this item.
2. To co-opt Councillors on to the Gwithian Ward of the Parish Council and accept declarations of acceptance (*Please note that declarations of interest can be made at any point during a meeting*)  
The meeting RESOLVED to approve the co-option of Mrs A Crocker and Mr C Spence on to the Gwithian Ward of the Parish Council and they duly signed their declaration of acceptance.
3. Public Participation. The Clerk updated the meeting regarding an issue raised by a member of public on the removal of the Kiosk at Reawla and said that after some investigation she had found out that the kiosk is to be removed in October. After a brief discussion the meeting agreed to write to BT again and ask for information on the number of users of the kiosk when it was in full working order under the Freedom of Information Act.
4. Minutes
  - a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on Monday 28<sup>th</sup> March 2011. After 3 minor amendments it was RESOLVED that the minutes be accepted as a true and accurate record of the meeting.
  - b) Business arising from the Minutes. None.
5. Reports
  - a) Report from the Police Neighbourhood Beat Manager. The report had been circulated prior to the meeting. The Clerk advised the meeting that information regarding vehicles accessing Common Land and bird scarers and their use was in the correspondence file from PC J Fulker.

- b) Verbal and Written reports from Parish Councillors/representatives.
- i. (former) Cllr Thurnell-Read – Walkers are Welcome. Noted
  - ii. Cllr Roberts – Towans Partnership. Cllr Roberts submitted a written report and advised the meeting that a new Chairman had been elected at the meeting and that he felt very positive about the future role of the group, he also advised that he had spoken with the representative of the Hocking Trust regarding the future of the car park area and the representative was keen to speak with the PC regarding their Parish Plan objectives for the Towans. The Chairman advised that he had since been in contact with the representative and advised that he was hoping to hold an informal meeting with him regarding the future of the Towans and the meeting agreed that Cllr Roberts and Cornwall Councillor Tovey be invited to the meeting.
  - iii. The Chairman advised that he and Cllr Tovey had attended the meeting regarding the street naming of the new THF development and had put forward the 2 preferred options from the Parish Council and that now it was down to the developer to decide on the new name. The Chairman asked if it would be a good idea to write to Ocean Housing at this stage regarding the possible naming of any development if permission is granted for phase 1 and 2 of the proposed development at Turnpike Rd, Connor Downs and this was agreed.

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6. Correspondence received
- a) Cornwall Council – Planning Committee meeting – 8<sup>th</sup> April. Noted.
  - b) PCDT – Youth report – Reawla. Cllr Tovey advised that there would be a critical review meeting on the 4<sup>th</sup> May.
  - c) PC Fulker – reply letter regarding dealing of controlled substances. Noted.
  - d) CPRE – Proposed New Constitution. Noted.
  - e) Cornwall Works 50 – Community Skills Fare. Noted.
  - f) Cornwall Council – e-planning Local Council Task & Finish Group meeting – 27 April. Noted.
7. Other matters requiring decisions of the Council
- a) Receipts and payments: to approve the statement for the period ending on 11<sup>th</sup> April 2011 and the payments due.

|                                      |          |                     |
|--------------------------------------|----------|---------------------|
| 1332 Cash                            | £ 30.00  | Postage             |
| 1333 GDVA                            | £ 10.00  | Signpost article-   |
| April 2011                           |          |                     |
| 1334 Hall for Gwinear                | £ 10.00  | hall hire – 14/3/11 |
| 1335 Mrs S Negus                     | £ 12.52  | Photocopying        |
| 1336 Cornwall Council                | £ 80.49  | Business Rates –    |
| cemetery                             |          |                     |
| 1337 Cornwall Council                | £ 180.00 | CPO – van hire-     |
| Feb 2011                             |          |                     |
| 1338 Society of Local Council Clerks | £ 190.00 | Annual              |
| Subscription                         |          |                     |
| 1339 Mr D Thurnell-Read              | £ 22.80  | Mileage payment     |
| – Feb-March                          |          |                     |

|      |                                       |                 |                                 |
|------|---------------------------------------|-----------------|---------------------------------|
| 1340 | Carnhell Green Church<br>half 2011-12 | £ 325.00        | Office Rental – 1 <sup>st</sup> |
| 1341 | OfficeSmart                           | £ 73.07         | office stationery               |
| 1342 | Jewson<br>(broken slabs)              | £ 33.32         | ESPF maintenance                |
| 1343 | Inland Revenue                        | £ 440.64        | PAYE and NIC                    |
| 1344 | Mrs V Perrin                          | <u>£1290.34</u> | Clerks Salary                   |
|      | <b>Total</b>                          | <b>£2698.18</b> |                                 |

RESOLVED that the payments be accepted.

- b) To receive the resignation of Cllr Thurnell-Read. The meeting expressed their thanks to Cllr Thurnell-Read who was one of the long standing members of the Parish Council and it was agreed that a letter be written expressing this which the Chairman would sign. The meeting agreed that an agenda item for discussion at the next meeting regarding a possible gift or commemoration of Cllr Thurnell-Read's time on the Council be arranged. The meeting RESOLVED to inform Cornwall Council of the resignation in order for the vacancy to be filled.
- c) To receive and approve a draft Equal Opportunities Policy for the Parish Council. After a brief discussion the meeting RESOLVED to approve and adopt the Equal Opportunities Policy for the Parish Council.
- d) To review and approve the Parish Council Risk Assessments. After a brief discussion the meeting RESOLVED to approve and adopt the Parish Council Risk Assessments for the coming year.
- e) To receive an update regarding the possible lease of office space at Bosproval Farm and agree the way forward.
- i. Cllr Roberts said that he did not want the Parish Council entering in to a fully repairing lease and this was agreed.
  - ii. Cllr Mrs Negus was concerned that other costs such as flooring, furniture and heating would be expensive. Cllr Rowe said that he had contacts and would look in to this.
  - iii. Cllr Young said that he felt the section 106 money could be used to build an office which would be more suitable than renting and that if we were to rent it should be only on a short term basis.
  - iv. Cllr Tovey said that he did not think the 106 money was for this kind of project and that it should be spent on infrastructure for the Parish.
  - v. The Chairman stated that this would only be a short term provision as it was hoped that a new building could be incorporated in the possible projects that the Parish Council were looking at in Reawla, he said that he felt a rolling 3-year lease (i.e. at the end of the first year another year is attached at the end) with the ability of both parties to give notice on the anniversary to quit in 3 years time, may be appropriate. It may also be prudent to have a "break clause" at say 18 months with an agreed penalty for early termination by PC only.

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The meeting RESOLVED to continue dialogue with the owner with the following terms:-

1. A rolling 3-year lease (i.e. at the end of the first year another year is attached at the end) with the

ability of both parties to give notice on the anniversary to quit in 3 years time, would be appropriate with a “break clause” at 18 months with an agreed penalty for early termination by PC only.

2. That a rent of £2250 is acceptable at this stage.
  3. That a copy of any relevant mining information be asked for.
  4. That further investigations regarding costings of flooring, heating and furniture take place.
  5. That at this time it is not felt that local or drainage searches are required.
- f) To consider whether and how to respond to the Cornwall Council Cornwall Core Strategy-Planning Future Cornwall. A debate ensued and the meeting agreed that further investigations were needed regarding the Core Strategy. The meeting felt that a letter advising CC that the PC would like to have a significant input in to the development of the Parish over the next 10 years and would also like to discuss future cohesion with adjacent P & T C. The meeting agreed that CC should be made aware of key objectives within the Parish Plan that would influence the Parish Council’s response to the Core Strategy. The meeting agreed that at the PPIC meeting on the 19<sup>th</sup> the group would run through the key objectives as usual and then spend time discussing the Core Strategy in detail and how they can look at approaching neighbouring Parishes to discuss the Strategy and the way forward.
8. Late or urgent items not on the agenda None.
  9. Agenda items for future meetings
    - a) Raised in public participation. These had been dealt with earlier in the meeting.
    - b) Raised by members. None.
    - c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 9.08pm.