

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 12<sup>th</sup> November 2012 at the Parish Office, Unit 3 Bosproval Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

<u>Present</u>	Councillors	T Homes L Pascoe (Vice Chairman) M Roberts A Young	Mrs S Negus B Pocock (Chairman) S Rowe
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Others present

Mrs Vida Perrin, Clerk to the Council  
Peter Gregory, Friendly Link Officer - CC  
4 members of the public

1. Routine matters

- a) Apologies for absence were received and accepted from Cllrs Slade-Elmes & Crocker
- b) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda. No declarations were made.
- c) Public Participation.
  - i. Mr & Mrs Woolcock advised they had come to ask for an update on the Reawla Streetscape project and raised the following points:-
    - Landscaping at end of Wall Veau has not been finished, the mud is getting everywhere
    - Yellow lines have not been completed, meaning cars are parking dangerously
    - Landscaping outside 7-13 Wall Road needs completing
    - The inside of the hedge built on the Woolcock's property is showing signs of slippage, and they are concerned it is collapsing and is dangerous
    - Brick paving outside shop not completed, road closure issue, locals not being kept informed
    - Barriers across the area are causing concern for people trying to cross and this is deemed dangerous
    - Bus shelters needed

The Chairman advised that the Parish Council had asked Highways for an update but to date had not received a full reply. The Chairman said that the Clerk would raise the issues above again with them and seek a deadline for completion.

- ii. Mrs Woolcock raised a concern regarding surface water outside Gwinear School, advising that the drainage/ditches need looking at/clearing urgently. The Clerk agreed to pass the concern on to Highways.
- iii. Mrs Woolcock asked if a piece could be put in the next signpost magazine giving an update.
- iv. Mr Law gave a brief outline of his proposals which were under discussion at agenda item 6g.

*The Chairman asked the meeting if it was happy for agenda item 6g to be brought forward to this point and this was agreed. The item is in agenda order for the purpose of the minutes.*

2. Question and answer session with Mr Peter Gregory, Cornwall Council's Friendly Link Officer for Gwinear-Gwithian Parish Council.

Mr Gregory introduced himself to the meeting and gave an overview of the description for FLO.

The Chairman thanked Mr Gregory for coming to the meeting and advised that the main issue the Parish Council had with the planning department was a lack of communication and due diligence from them.

Cllr Homes advised that the PC was already looking at an NDO and need more assistance and possibly a timetable from key officers on the amount of support they can offer us.

Cllr Roberts advised that the officers who were allocated planning applications currently within our area also needed to be in the loop when creating an NDO.

Mr Gregory agreed to take back the issues raised and keep in contact with the Clerk.

3. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 22<sup>nd</sup> October 2012. RESOLVED that the minutes be accepted as a true and accurate record of the meeting.
- b) Business arising from the Minutes. None.

4. Reports

- a) Report from the Police Neighbourhood Beat Manager. The meeting noted the report. The Chairman asked the Clerk to advise the Police of an incident of threatening behaviour at Nanterrow Lane at the weekend.
- b) Verbal and Written reports from Parish Councillors/representatives.
  - i. Town & Parish Council Summit – Cllr Homes advised that he and the Clerk had attended the summit which covered a wide range of topics from business rates, council tax benefits and neighbourhood planning. The Clerk advised that her pack from the Summit was in the correspondence folder.
  - ii. Traffic Management Group – Cllr Young advised at the last meeting it had been agreed to split up into groups to focus on specific areas/problems. The meeting agreed that Cllr Roberts advise the group of the works being carried out by Highways on the Station Road area.

5. Correspondence received

- a) Anonymous letter received from a resident of Gwithian Towans - Re: The Sandsifter Bar. The Chairman advised that the Parish Council had not asked anyone to write and complain about the Sandsifter to his knowledge and that the role of the Parish Council had only been to facilitate discussion between local community groups with very valuable issues and the officers at Cornwall Council who make the decisions on licensing. This was to ensure the management of any event taking place within the Parish is carried out to the best ability with minimal disruption to local people and environment. The meeting agreed that as the letter was anonymous a reply could not be given.
- b) Cornwall Council – Expression of interest in continued elected Member representation. The meeting agreed to ask the GGAG for their thoughts.
- c) Cornwall Council – Invitation to attend a Multi Agency Networking Session - Thursday 29 November, 10.30am, at The One Stop Shop in Penzance (St Clare, TR18 3QW) Noted.
- d) Cornwall Council – Email from Legal Services concerning the Governance Review advising the evidence report and synopsis of key findings was reported to Full Council on 23<sup>rd</sup> October 2012. Noted.
- e) Towans Partnership – Email correspondence regarding a Ranger for the Towans. Cllr Roberts said that he would be attending as the rep for the Towans Partnership and the meeting agreed that the Clerk attend also.
- f) Gwithian Towans Ratepayers Assoc – Communication on the proposed Neighbourhood Development Plan. The information was noted. The Chairman said that he had received a very late email from the GTCG which the meeting noted.

6. Other matters requiring decisions of the Council

- a) Receipts and payments: to approve the statement for the period ending on 12<sup>th</sup> November 2012 and the payments due.

1662	Tidy Grounds – LMP contract 2011/2012	2860.00
1663	OfficeSmart – Stationery orders x2 (£15.90 & £71.89)	87.79
1664	Cornwall Council – Purchase of a Crypto Card	50.00
1665	Audit Commission – Fees for 2011/2012 audit	510.00
1666	GVA – Advertisement in November edition of Signpost magazine	10.00
1667	Fire Crest Fire Protection Ltd – Service of 2 extinguishers (PC Office) and parts, November 2012	40.20
1668	RBL Poppy Appeal – 2xwreaths for Remembrance, Nov 2012	42.00
1669	Mrs V Perrin – Reimbursement of parking fee for T&PC Summit	4.70
1670	Mrs C Thomson – Reimbursement of Jeweller fee for the repairs to chain of office	15.00
1671		1344.00
	P Miners – CPO duties for the period 3/10/12 to 12/11/12 (96hours)	
1672	Mrs V Perrin (Clerk) – Staff wages for Oct 2012	1322.39
1673	Mrs C Thomson (Admin Assistant) – Staff wages for Oct 2012	377.92
1674	HM Revenue and Customs – PAYE & NI	421.37
1778	Cash – for postage and petty cash	30.00

RESOLVED that the payments be accepted.

- b) To consider and approve annual requests for donations and to allocate grants.

The meeting discussed the 7 grant applications in detail and agreed that it would be prudent to take funds from the grants reserves for numbers 1, 2, 3, 4 and 6 below and to take funds from the youth projects reserves for numbers 5 & 7 and this was RESOLVED by the meeting. The meeting RESOLVED that the proposed communal area at St Gwinear Church must be kept open to all public.

	Name	Purpose	Amount needed	Power	Amount given
1	Gwinear School PTFA	Outdoor play equipment	£200	LGA 1972 S137	£200
2	St Gwinear Parish Church	Maintenance of graveyard	£480	LGA 1972 s.214 (6)	£250
3	Wall Music Festival Society	General running costs	£200	LGA1972 s145	£200
4	Wall Methodist Church	Blinds/curtains for Sunday school hall	£200	LGA1976 S19	£100
5	Busy Bodies Pre-School	Light panel	£200	LGA 1972 S137	£200
6	Gwinear & District Footpath & Bridleways Association	Fingerposts/signage of ROW	£70	Highways Act 1984 s.72	£70
7	Pen Tye Residents Association	Games for youth club	£150	LGA 1976 S19	£150

This leaves £230 in earmarked reserves for Grants and Donations.

- c) To discuss a report and recommendations made by the Chairman/Vice Chairman following the Clerks appraisal. The meeting discussed the report and RESOLVED to approve the recommendations made.
- d) To receive a report on the Neighbourhood Planning meeting held with Locality and to approve the recommendations made. The meeting discussed the recommendations made and RESOLVED to approve:-
1. the equivalent of 5 free days work from Locality.
  2. the creation of a neighbourhood development order for the area of the Parish known as the Towans, which will in turn form part of a neighbourhood plan for the entire Parish.
  3. in principle to set aside appropriate funds of approximately £5000 to fulfill the NDO with any surplus rolled over to further NDO's or a NDP.
  4. the setting up of a working group, led by BP, TH, MR to include key community groups GTRA, GRA, GTCG and TP.
- e) To discuss the information received regarding a proposed development in Reawla and agree a way forward. The information was noted.
- f) To consider funding the printing costs of a questionnaire to Parishioners of Carnhell Green to ascertain views on village improvements. It was RESOLVED to fund the cost of printing.
- g) To receive a request from a Parishioner to form a new pathway linking Rosewarne Park to Gwinear Station Crossing and agree a way forward. After a discussion the meeting agreed to incorporate the proposed project above with the work already being undertaken by the Carnhell Green Traffic Management Team for further discussion. Cllr Roberts advised that the CGTMT would be meeting again on 20<sup>th</sup> November at the Fellowship Meeting Room opposite the Station Road junction.
- h) To discuss communication received from Cornwall Council regarding the census areas within the Parish and agree a response. The meeting RESOLVED to accept the current names.
- i) ESPF info: To approve a funding report and seek associated grants. The meeting RESOLVED to approve the funding report and for the Clerk to seek further funding in consultation with Cllr Cupples and Ruth Marks.

7. Late or urgent items not on the agenda

- i. Cllr Young advised the Coswingsin Lane road sign was missing. The Clerk said she had rescued it but it was beyond repair and CC would be replacing it. Cllr Young expressed the importance of signage for emergency services. The Clerk agreed to report it again.
- ii. The Clerk advised that she had received the names of the nominated candidates for elected member of Cornwall Council for the area. The meeting agreed to liaise with St Erth for a date to vet the prospective candidates.
- iii. The meeting reviewed the draft Family Activity Trail produced in conjunction with HAP and RESOLVED to accept the draft.

- iv. The Clerk advised she had received a late email regarding a proposal for a solar farm in Hayle. The meeting RESOLVED to comment that the development would have a visual impact on the Parish.
- v. Cllr Negus asked that the notice board at Reawla be rubbed down and stained and the Clerk advised it was on the CPO list of works.
- vi. Cllr Rowe advised that quite a few allotments were looking untidy. The Clerk advised she would be carrying out a risk assessment and writing to the tenants regarding any issues to include untidy plots.

8. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.46pm.