Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 26th November 2012 at the Parish Office, Unit 3 Bosprowal Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

Present	Councillors	A Crocker	T Homes
		Mrs S Negus	L Pascoe (Vice Chairman)
		M Roberts	S Rowe
		B Slade-Elmes	A Young
Others present		Mrs Vida Perrin, Clerk to the Council	

1. Routine matters
   a) Apologies for absence were received and accepted from Cllrs Cupples and Pocock.
   b) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda. No declarations were made.
   c) Public Participation.
   i. Mr Thurnell-Read asked the Parish Council to consider asking if planning permission was required for the windows and doors under agenda item 5b.
   ii. Mr Thurnell-Read asked if the Council would be asking for the terms of reference for the project officer as noted under agenda item 6e before approving any money towards the project.
   iii. Mr Thurnell-Read asked why the applicant for the grant had not been disclosed on the agenda for item 6f as this usually is. The Clerk apologised for omitting the applicant which is usually added to the agenda when there is only one grant to be discussed.

2. Minutes
   a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 12th November 2012.
   RESOLVED that the minutes be accepted as a true and accurate record of the meeting.
   b) Business arising from the Minutes.
   (i) 22/060 (1c) – Cllr Rowe asked if there was an update on the streetscape project. The Clerk advised that she had put a report in the local newsletter stating that the minor items should be completed in the next couple of weeks; the landscaping would now be carried out once the whole project works had finished. The brick paving would not be laid until January due to issues with ordering the products.

3. Reports
   a) Verbal and Written reports from Parish Councillors/representatives.
   i. Reawla Streetscape - Cllr Roberts advised that he, Cllr Slade-Elmes and the Clerk had met with Cormac and Highways last week to discuss the project and had put together a list and timetable for completion as stated above.
   ii. Gwithian Towans Community Group - Cllr Homes advised that he and Cllr Roberts had attended the meeting on Friday and the group had approved their constitution. He advised they would be holding their AGM in January.
   iii. Carnhell Green Traffic Group - Cllr Roberts advised that the group had met again and were putting together evidence to take to Highways. He said that they had incorporated Rosewarne Park in to the questionnaire now and would be delivering it out asap. Cllr Young advised that he had organised four traffic surveys and written a report which was currently with the Administrative Assistant to be typed.
   iv. PAROW - Cllr Crocker advised that she had attended the meeting and gave a brief report on the work being carried out. Minutes are available through the office.
   v. Walker are Welcome - Cllr Crocker said that she had attended the meeting and advised that the group were struggling with numbers but were looking at organizing a walking festival which would incorporate a beer tent. She advised they were currently looking for a volunteer secretary for the group.

vi. Local Planning Forum Group – Cllr Homes said that he attended the meeting this month which focused on a recent pier review of Cornwall Council planning. He said that there were some good and bad points highlighted within the review and that the system would now be changed so that consultation lasts for four weeks rather than three, Cornwall Councillors will receive more training on what are material considerations and planning committee meetings will start at 2pm rather than 5pm so that they finish earlier. He commented that if a planning application goes straight through with no problems it costs Cornwall Council around £90 but if it is taken to committee can costs as much as £1800. He advised that the new version of the Core Strategy which should be out for consultation in December shows the need for around £49,000 new houses over the next 20 years with around 50,000 new jobs being created. He said that the meeting explained that under the Core Strategy there would be Town Frameworks which should go out to consultation in 2013 and that the Community Infrastructure Levy should cover facilities needed although it was unsure at this stage how much of that levy would be filtered down locally.

vii. CDRA – Cllr Homes advised that there was some confusion within the group regarding the ESPF youth questionnaire, once it was explained that the CDRA had originally approached the Parish Council about a possible project at the park, the group thanked the Parish Council for the work undertaken by them and agreed that they would be happy to allow the Parish Council to apply for funding through them for a new basket swing. The Clerk advised that she would be ordering a new net for the goal as approved in November.

4. Correspondence received

a) Email correspondence from Cornwall Council regarding Neighbourhood Planning Support. The Clerk advised that as part of the NDO process the Parish Council needed to note all key information received that related to it. The Clerk advised that the correspondence noted Cornwall Council's initial agreement with the project.

b) Cornish Mining World Heritage Site Management Plan – Draft consultation document. The meeting asked for a copy of the link to the documents and Cllr Homes agreed to look through the information and report back anything that may affect the Parish directly.

c) Cornwall Council Planning & Regeneration – Email advising the Parish Council's planning issue correspondence has been referred to the Policy Team for response. Noted.

5. To consider planning applications

a) PA12/09566 - Continued use of land as holiday park and siting of manager's lodge accommodation - Atlantic Coast Holiday Park Upton Towans Hayle Cornwall – Normanhurst Enterprises. *Planning zone officer – Cllr Homes.* Cllr Homes advised that the application was for a replacement non permanent structure which was of better quality than existing. He said that the applicants also wanted to continue the dry stone walling which had already been approved at the front through the rest of the site and could see no reason to object. RESOLVED that there is no objection.

b) PA12/ 09843 - Removal and replacement of existing windows and doors with new UPVC units - 22 Horsepool Road Connor Downs Hayle TR27 5DZ – Advanced Housing & Support Ltd. *Planning zone officer – Cllr Cupples.* The Clerk advised that Cllr Cupples had informed her that the current property had a mix of wood and upvc windows which were in need of replacement. He noted that there were no new openings and the sizes had not been altered, he did note that he would personally prefer to see natural materials used but understood why upvc was preferred by the applicants and could see no reason to object. RESOLVED that there is no objection but to ask the Planning Officer why an application was needed for replacement windows.

6. Other matters requiring decisions of the Council

(a) To receive information from Cornwall Council regarding the Gambling Act 2005 and the review of the Statement of Principles, deferred from Parish meeting of 22nd October 2012. The meeting noted the Statement of Principles.

(b) To review a list of potential sites for the Community Right to Bid and agree a way forward, deferred from Parish meeting of 22nd October 2012. After a discussion the meeting RESOLVED to forward details of all public areas/buildings plus the public houses within the Parish for inclusion on the Community Right to Bid list.

(c) To receive and discuss a list of infrastructure ideas from the CDRA, deferred from Parish meeting of 22nd October 2012. The meeting discussed the information received and RESOLVED that the Gwithian Ward Councillors take forward the project to allocate the section 106 money and that the members liaise with Cllr Roberts Traffic Group as they were working on projects that would link the Gwinear Ward to Connor Downs.

(d) To receive and discuss letter from Cornwall Council regarding the Council Precept for the 2013/14 Financial Year and agree a way forward. The Clerk explained the details within the letter and the meeting RESOLVED to review the draft budget for 2013/14 in early January for approval in late January once a clearer idea of the constraints from Central Government are available.

(e) To consider contributing funds towards the cost of a project officer to undertake feasibility study of the Towans. The meeting discussed the project and RESOLVED to wait until terms of reference for the project officer have been drawn up to make a decision. The meeting RESOLVED to inform the Towans Partnership that the Parish Council would ask them to approach all landowners in the first instance to ensure they are on board with the project and to ask each of them for a donation towards the project as it would be their land that would benefit from the scheme if it is rolled out.

(f) To consider and approve a request for a donation and to allocate grant. The meeting discussed the project which was for a Sustainable Community Hub for the Gwinear Ward and had been put forward by PTRA and RESOLVED to grant a sum of £200 which would be taken from the grants and donations reserve towards the project.

7. Late or urgent items not on the agenda

i. Locality – Neighbourhood Planning Seminar. The Clerk asked if the meeting was in agreement to offer volunteers who may be likely to participate in the creation of the NDO for the Towans the chance to attend the event and share a lift with Councillors who were intending to attend and this was RESOLVED by the meeting.

ii. The Clerk read out a letter she had received today signed by residents of Nanterrow Lane regarding a possible Parish Walk through the Lane. The Clerk advised that the Family Activity Trail does not go through Nanterrow Lane or anywhere nearby. The Clerk asked the meeting to note that the residents of Nanterrow Lane would strongly object to the Lane's status ever being changed from a private road. The meeting did note that the first part of Green Lane which was mentioned in the letter is actually a Byway. The meeting RESOLVED to write to the residents informing them of the information above.

8. Agenda items for future meetings

a) Raised in public participation. These had been dealt with earlier in the meeting.
b) Raised by members. None.
c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.09pm.