

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 25th February 2013 at the Parish Office, Unit 3 Bosproval Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

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| <u>Present</u> | Councillors | A Crocker | D Cupples |
| | | T Homes | Mrs S Negus |
| | | L Pascoe | B Pocock (Chairman) |
| | | M Roberts | |

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| <u>Others present</u> | Mrs Vida Perrin, Clerk to the Council |
| | 10 members of the public |

1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Young, Slade-Elmes and Rowe.
- c) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda.
- d) Public Participation. There were no general comments from the public.

The Chairman noted that most of the public in attendance wanted to speak on planning applications and proposed that the meeting bring forward agenda item 5 to this point, this was seconded by Cllr Cupples, a vote was taken and the proposal was RESOLVED. Item 5 is in agenda order for the purposes of the minutes. The Chairman proposed to allow members of the public present to speak during agenda item 5 and this was seconded by Cllr Cupples, a vote was taken and the proposal was RESOLVED.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 11th February 2013. RESOLVED that the minutes be accepted as a true and accurate record of the meeting.
- b) Business arising from the Minutes. None.

3. Reports

- a) Verbal and Written reports from Parish Councillors/representatives.
 - i. Hayle Town Council - Cllr Pascoe advised that in his role as Cornwall Councillor he had attended their last meeting, he advised that Jim McKenna of CC and the headmistress of Hayle Secondary School were in attendance and they were talking about their hopes to build a new sports hall at the School.
 - ii. GTNPSG - Cllr Roberts advised the meeting that the Gwithian Towans Neighbourhood Planning Steering Group had commissioned a consultant to work with them on a design appraisal for Gwithian Towans.
 - iii. Reawla Park – Cllr Roberts said that he had emailed the community group to try and get some of them together to plant trees and maybe visit other similar projects.
 - iv. Carnhell Green Working Group – Cllr Pascoe advised that he was meeting with members and a Highways officer on Friday to discuss possible solutions within the village for traffic management.

4. Correspondence received

- a) Email correspondence received regarding a proposed residential development at Relistian Lane, Reawla. Noted.
- b) Cornwall Council – Notification of road closure; Relistian Lane (entire length); 25th February to 1st March 2013; undertaking of block paving works. Noted.
- c) Cornwall AONB – Invitation to Annual Forum; Saturday 16th March 2013, 10:00-15:30 at Truro College. Noted.
- d) Cornwall Council – Neighbourhood Planning, Seminar for Local Councils; 1st March 2013, at Bodmin Town Council Offices, 8th March 2013 at St Austell One Stop Shop, both 09:30-15:30. Noted.
- e) Cornwall Council – Invitation to attend a Neighbourhood Planning Session with an Independent Inspector; 13th March 2013, 13:30-17:00 at Launceston. The Clerk asked that Councillors get any questions to her in time for the session.

- f) Marine Materials Ltd – Project to recover marine tin; update on the EIA process for information. Noted.
- g) Cornwall Council – Information on the requirement for 5 Town and Parish Council Representatives and 5 Lay Members to sit on Cornwall Council’s Standards Committee. Cllr Cupples asked for an application pack.
- h) Cornwall Council – Information relating to the Section 106 Contribution, Rosewarne Park. Noted.

5. To consider planning applications

- a) *Planning correspondence: PA11/09228* – 81 Gwithian Towans, Gwithian – Demolition of existing dwelling and construction of a replacement dwelling and detached garage with associated works – Submission of amended plans. *Planning zone officer – Cllr Homes.*
 - i. The Clerk advised that a number of parishioners had raised objection to the application on the same grounds as the last application.
 - ii. Cllr Homes gave a précis of the application and advised that he had visited the site. Cllr Homes advised that the Parish Council should accept the alterations regarding the partial removal of the wooden fencing towards no. 80, he felt that the removal of the steps was fine although he felt that by doing this you would then leave a gap between the Cornish hedge and this should be rebuilt, he had no objection to the steps staying but being cut back into the decking but this had not been proposed by the applicant. He did object to the raising of the historic Cornish hedge and felt that as the decking was never meant to protrude above the hedge, the decking should be lowered not the hedge raised. He also objected to the metal and glass balustrade to the left hand side of the property which was not in keeping with TM8 and more natural materials such as wood should be used if the balustrade is necessary for safety reasons.
 - iii. The agent was in attendance and advised that the hedge would be raised very slightly. He felt the balustrade could be removed if it was not needed for safety.
 - iv. Cllr Crocker could not see any reason for the decking to be so high and should be lowered in line with the original plans.
 - v. Cllr Homes proposed the Parish Council object to the application due to the following reasons:-
 - 1. The timber decking is higher than the original plan shows and should be lowered. Building up the historic Cornish hedge is not a solution and would be detrimental to the character and natural landscape of Gwithian Towans.
 - 2. That the glass/metal balustrade is removed if not required for safety or replaced with one using traditional materials such as wood
 - 3. That if the steps are to be removed completely the Cornish hedge should be reinstated along the front of the property, it would be acceptable for the steps to be cut back into the decking so long as the finish around them was acceptable and in keeping and they did not encroach on the common.
 Cllr Crocker seconded the proposal, a vote was taken and the proposal was RESOLVED.
- b) *Planning correspondence: PA12/07263* – Land adjacent to Bosparva House, Bosparva Lane, Leedstown – Change of use of part of a coach operating centre to a static holiday caravan site – Submission of additional supporting information. *Planning zone officer – Cllr Pascoe.*
 - i. Cllr Pascoe advised that further information on the viability of the business had been received and this had been the concern from the Parish Council on the original application.
 - ii. Cllr Roberts said that the Parish Council had raised concern in the past about the number of caravan sites within the Parish.
 - iii. Cllr Pascoe advised that within the supporting information Visit Cornwall do not agree with that comment.
Cllr Pascoe proposed that there is no objection, Cllr Negus seconded, a vote was taken and the proposal was RESOLVED.
- c) *Planning correspondence: PA12/08787* – 65 Gwithian Towans, Gwithian – Removal/demolition of existing rear part of extension and replacement with timber frame extension etc. – Submission of amended plans. *Planning zone officer – Cllr Homes.* Cllr Homes gave a summary of the application and proposed that there is no objection, Cllr Cupples seconded, a vote was taken and the proposal was RESOLVED.

- d) PA13/01057 - [Kitchen extension - The Post Office 5 Churchtown Road Gwithian Hayle Cornwall TR27 5BX](#) – Miss Ward. *Planning zone officer – Cllr Homes.*
- i. Cllr Homes summarized the application and advised that he had visited the site and spoke to both the applicant and neighbour. Cllr Homes said that generally there was little to object to with regard to the application but that he would like further information on the vent in the kitchen, the windows to the rear and the use of a flat roof rather than a pitched roof.
 - ii. Mr Goodere advised that he lived next to the property and passed photographs and a report from his design consultant which detailed his objections to the application.
 - iii. Ms Ward, the applicant passed photographs of the property and advised that the planning officer had advised that there was no real reason to object to the plans but she was happy to take on board any suggestions made.
 - iv. The Chairman proposed that a site meeting be held to look at the site and deal with the issues of overlooking, the vent and the flat roof, this was seconded by Cllr Roberts and the proposal was RESOLVED.

6. Other matters requiring decisions of the Council

- a) To receive and approve the Income and Expenditure Statement for the third quarter of the 2012/2013 accounts. Cllr Crocker advised that she had signed of the financial checklist for the quarter. Cllr Roberts proposed the meeting approve the Income and Expenditure Statement for the third quarter of the 2012/2013 accounts. This was seconded by Cllr Cupples, a vote was taken and the proposal was RESOLVED.

Cllr Pocock left the room at this point and Cllr Cupples proposed Cllr Pascoe take the chair, this was seconded by Cllr Negus and a vote was taken with all in favour.

- b) To consider an application to support the Towans Partnership in their project to evaluate the role of a Towans Ranger. Cllr Roberts gave a brief update on the project so far and made a proposal that the Parish Council set aside funds from next year's budget of £1000 towards the project. Cllr Cupples proposed £500 from next year's budget towards the project and this proposal was seconded by Cllr Negus. As there was no seconder for Cllr Roberts proposal a vote was taken for Cllr Cupples proposal and all were in favour. RESOLVED that in principle £500 from the next financial year's budget be set aside in reserves towards the project.
- c) To discuss and approve an amendment to the Parish Council's Standing Orders with regard to
 - (a) the proposing and seconding of Council resolutions. Cllr Cupples proposed that the words 'and all minutes will record the name of the Councillors who proposed and seconded each resolution' be added to standing order 9. (3) This proposal was seconded by Cllr Negus, a vote was taken with all in favour and the proposal was RESOLVED.
 - (b) the protocol for the delivery of verbal and written Councillor reports. Cllr Cupples proposed that the words 'under 1 minute for verbal reports, any report longer than 1 minute must be in written form and available to the Clerk 5 clear days before the next meeting' be added to standing order 7.(4).(c)
- (d) To discuss and approve:-
 - (a) the undertaking of a Health & Safety in the Workplace course for office staff and Community Pride Officer. Cllr Cupples proposed and Cllr Homes seconded that the Council pay for the CPO and officer staff to undertake Health & Safety in the Workplace course. A vote was taken and the proposal was RESOLVED.
 - (b) the shadowing of the RoSPA Risk Assessment Assessor by the Community Pride Officer during the forthcoming RoSPA inspection. Cllr Cupples proposed and Cllr Homes seconded that the Council pay for the CPO to shadow the RoSPA Risk Assessment Assessor during the forthcoming RoSPA inspection at ESPF. A vote was taken and the proposal was RESOLVED.
- (e) To discuss the request from a Local Resident to support a campaign launched by The Cornishman newspaper to fund Public Access Defibrillators and provide training, and agree a way forward. After a debate Cllr Pascoe proposed that the Parish Council support the campaign by advertisement, assessing suitable locations and supporting training within the Parish and this was seconded by Cllr Roberts. A vote was taken and the proposal was RESOLVED.
- (f) Cornwall Council – To receive the draft consultation document "Sustainable Energy Action Plan for a Green Cornwall" and agree a response. Cllr Homes advised that he had not had a chance to do a report on the item but would do so and circulate to Councillors.

- (g) To consider the request from a local resident to provide a salt bin for the road outside and entrance to, the Rosewarne Park complex.
- i. Cllr Pocock felt that the Rosewarne Park complex, including the entrance was private land and could not be considered for gritting by Local Councils. He noted that the main road running past the complex was gritted by Cornwall Council in bad conditions. He said that the road outside is flat and reasonably straight and there are far worse roads within the Parish.
 - ii. Cllr Homes expressed concern that there was no money available in the budget for road gritting which had previously been provided by Cornwall Council in the worst cases. He said that the Parish Council could find itself providing grit throughout the Parish and the cost of this could be a real burden on the taxpayer.
 - iii. Cllr Pocock said that the Parish Council could facilitate the purchase of a salt bin if the management company for the complex wanted to pay for one.
- Cllr Pocock proposed that the Parish Council should not provide a salt bin on this occasion and this was seconded by Cllr Negus. A vote was taken with Cllrs Pocock, Cupples, Roberts, Negus, Crocker and Homes in favour, the proposal was RESOLVED. Cllr Pascoe abstained and asked that the vote be recorded for the purpose of the minutes.
- (h) To review and approve the Playground Management Plan. Cllr Cupples proposed that the revised playground management plan be adopted and this was seconded by Cllr Negus. A vote was taken and the proposal was RESOLVED.

7. Late or urgent items not on the agenda

There were no late or urgent items.

8. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members.
 - i. Cllr Negus asked when a sign at the top of the lane indicating the Parish Council office location was likely to be installed. The Clerk advised she was still waiting to hear from Highways. Cllr Pascoe agreed to speak with Mike Peters at his meeting on Friday about the sign.
 - ii. Cllr Crocker asked if the Clerk could get an update on the speeding situation at Roseworthy.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.57pm.