

Minutes of a Special Meeting of Gwinear-Gwithian Parish Council held Tuesday 19<sup>th</sup> February 2013 at the Parish Office, Unit 3 Bosprowal Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

<u>Present</u>	Councillors	A Crocker L Pascoe M Roberts	T Homes B Pocock (Chairman) S Rowe (Vice Chairman)
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<u>Others present</u>	Mrs Vida Perrin, Clerk to the Council 6 Members of the Public
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1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Negus, Slade-Elmes, Cupples & Young.
- c) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda.
  - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position if the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation. Mr Williams advised that he was in attendance to discuss the Ronnie Richards Memorial Charity which provided defibrillators within the community. Mr Williams explained the work the charity did and how the scheme worked, he advised that the Parish Council could help by promoting the scheme, recruiting local residents for training, identifying suitable sites for the defib and help with funding. The Chairman thanked Mr Williams for his presentation and advised that an item would be put on the next agenda so the Parish Council could discuss the matter fully.

*The Chairman proposed extending standing order 12 for agenda items 2, 3, 4 and 5 to allow members of the public to speak through the Chair during the discussion, this was seconded and RESOLVED.*

2. To receive a report on the way forward - neighbourhood planning

- i. Mr Bell felt that the steps taken by the Parish Council so far were positive but that the momentum needed to continue and that input throughout the process by residents was paramount. He advised that the Gwithian Towans Community Group had already started to put together information on the design and history of the area. Mr Bell felt that £5000 was not a lot of money to produce a guide for the area.
- ii. Cllr Homes advised that this exercise was to produce a design appraisal not for a full guide.
- iii. Mr Bell advised that the Hockin Trust representative was attending the next GTRA meeting and asked if the Parish Council would send a representative along to that meeting. It was proposed and seconded that the Chairman attends the next GTRA meeting for observation.
- iv. Mr Bell felt that landowners needed to be consulted as well as local people. The Chairman advised that landowners would be consulted during the process.

3. To accept the grant of £5000 from Locality

It was proposed, seconded and RESOLVED that the Parish Council accept the grant of £5000 from Locality for the production of a design appraisal for Gwithian Towans as part of Neighbourhood Planning

4. To approve the design study brief for Gwithian Towans

It was proposed, seconded and RESOLVED that the Parish Council approve the design study brief produced by Locality for Gwithian Towans as part of Neighbourhood Planning.

5. To approve the tender process

- i. The meeting perused the tender schedule.
- ii. Cllr Homes proposed the tender schedule be amended so that up to 3 representatives from GTRA, GWCG, TP & GRA are invited to attend the Parish Council meeting to appoint a consultant and be allowed to comment but that the final decision on which consultant is used to produce the design appraisal be made by the Parish Council. This amendment was seconded.  
The motion was proposed, seconded and it was RESOLVED to approve the tender process with the above amendment.

The Chairman closed the meeting at 8.11pm.