

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 23rd September 2013 at the Parish Office, Unit 3 Bosproval Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

<u>Present</u>	Councillors	D Cupples	T Homes
		Mrs S Negus	L Pascoe
		M Roberts	S Rowe (Vice Chairman)
		B Slade-Elmes	M Smith
		J Tovey	

Others present Mr A Young, Mrs Vida Perrin, Clerk to the Council

1. Routine matters

- a) Safety Procedure – The Chairman (Cllr S Rowe) advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Pocock, A Crocker and J Crocker.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
 - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation. None.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 9th September 2013. Cllr Pascoe proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Cupples seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes.
 - i. 23/042 (2v). Homechoice presentation. The Clerk noted that the Homechoice rep had suggested holding surgeries to advise Parishioners of the process for registering for affordable homes and it was agreed that the Clerk contact the rep to ask if surgeries could be held in the next couple of months.
 - ii. 23/042 (2vii). Homechoice presentation. The Clerk noted that the Homechoice rep had suggested that the Parish Council may want to ask the Affordable Housing Team at CC to carry out a mail shot of those already on the register to update their circumstances and the meeting agreed that the Clerk contact the Team and ask them to carry out a mail shot.
 - iii. 23/042 (3i). Ocean Housing presentation – a discussion ensued regarding a possible community benefit from the proposed phase 2 development on Horsepool Rd and it was agreed that an agenda item be set for a future meeting to discuss the community requirements across the Parish and the different ways in which these could be achieved financially.
 - iv. 23/044 (6i) Cllr Homes advised that Cornwall Council had produced an anonymous card which is filled out by individuals who witness dog fouling and this can then be used as evidence to prosecute the owner. Anyone wishing to obtain the cards can pick them up from the CC One Stop Shops.

3. Reports

- a) Verbal reports from Parish Councillors/representatives.
 - i. Towans Partnership – Cllr Roberts advised that the group had now approved the contract for the Towans Warden Feasibility Study and that a local individual had been offered the contract.
 - ii. Bus Routes – Cllr Pascoe advised that he was meeting with all Penwith Cornwall Councillors on Thursday to discuss the routes that may be lost, he advised that the routes were not going to be affected until the beginning of November and as yet a final decision on the routes had not been made.
 - iii. Highways Infrastructure – Cllr Pascoe advised that he had managed to get some drawings from Highways for the Carnhell Green village. Cllr Roberts advised that the Traffic Management Group would be looking at these tomorrow. The Clerk noted that all Highway Infrastructure projects would be reviewed with Highways representatives on the 10th October and a report would then come to PC for further discussion.

- iv. Parish & Town Council Conference – Cllr Homes advised that Neighbourhood Planning had been discussed along with the Localism Act, Emergency Plans and Council Tax rises.
- b) Written reports from Parish Councillors/representatives.
- i. Neighbourhood Planning – Cllr Homes advised that Rame Peninsula had attended the P&T conference and had raised the following points:-
1. Start with a vision statement
 2. Key messages about NP (describing how it is different from Parish Plans etc)
 3. Early discussion with landowners and businesses
 4. Get an economic profile from CC
 5. Feasibility studies can be undertaken by Cormac for access/infrastructure
 6. And consultations with public need to have a fun element (such as hog roasts etc)
 7. Work closely with existing community groups
4. Correspondence received
- a) Historic Environment Section, Cornwall Council-Progress Reports for Historic Environment, Mining Landscape World Heritage Site, Culture Team and Archive Services – January to June 2013. Noted.
- b) George Eustice MP – Information on Neighbourhood Planning, following discussion at the Parish Council meeting of the 13th August 2013. It was agreed that the Clerk ask Mr Eustice about the funding options mentioned in his letter.
- c) Results of Traffic Survey undertaken at Horsepool Road, Connor Downs, by the Gwinear-Gwithian Speedwatch Team / Devon & Cornwall Police. Cllr Cupples advised that the data collected goes to the Police for further action and that more speedwatch sessions will be taking place.
- d) Cornwall Council – Intention notice to carry out surface repair works to Reawla Lane and Wall Road, Wall; 7th to 18th October 2013. Noted.
- e) Cornwall Community Flood Forum – Invitation to attend the Cornwall Community Flood Forum’s 2nd Conference; Thursday 10th October 2013, St Austell One Stop Shop; 09:30 to 3:30pm. The meeting felt that one of the Roseworthy Councillors may want to attend as there are issues of flooding in their area.
- f) Cornwall Council – Notification of meeting held jointly with the Environment Agency to discuss the benefits of producing a Community Energy Plan. It was agreed that the Clerk ask for the literature from the meeting.
- g) Ocean Housing – Invitation to attend the official opening of their development in Connor Downs. Cllrs Homes and Roberts advised that they attended the opening.
- h) Poster advertising “Superfast Broadband” and the funding available to local businesses. The Clerk advised that full details were available on the PC website.
6. Other matters requiring decisions of the Council
- a) To receive and approve the Income & Expenditure Statement for the first quarter of 2013/14 accounts. After a brief discussion about the layout of the document Cllr Roberts proposed that the Income & Expenditure Statement for the first quarter of 2013/14 be approved, this was seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.
- b) To discuss the allotment tenancy agreement and agree a way forward. It was agreed to defer the item to a future meeting as Cllr Pocock who was absent had wanted to report on the agreement.
7. Late or urgent items not on the agenda
- i. The Clerk advised that the Penwith Rural Transport Forum were holding a meeting on the 1st October. After a discussion it was agreed that The Clerk try to obtain figures of usage on bus routes which could be cut within the Parish.
- ii. Cllr Pascoe raised an issue with overgrown tree canopies/high hedges on the Highway. Cllr Rowe advised that he had already raised the issue with the Clerk and it was agreed that Cllrs Pascoe and Rowe would put together a full report for the Clerk on the matter.
8. Agenda items for future meetings
- a) Raised in public participation. None.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.20pm.