

Minutes of the Parish Plan Implementation Committee Meeting of Gwinear-Gwithian Parish Council held on Monday 16<sup>th</sup> September 2013 at Unit 3 Bosprowal Farm Business Units, Penhale Road, Carnhell Green, commencing at 7.00pm.

Present

Cllr Rowe (Chairman), Negus, Homes and Roberts

Others present

Cllr Pascoe (Cornwall Council)

Mr Thurnell- Read

Mrs Claire Thomson, Administration Assistant

1. Routine matters

- a) Safety procedure: The Chairman advised the meeting of the fire exits and asked that mobile telephones be switched off.
- b) Apologies for absence: Apologies were received from Cllr Pocock, Smith, A Crocker, Slade-Elmes and Mrs Vida Perrin (Clerk).
- c) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda:
  - i. *Cllr Pascoe declared that "In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available".*
- d) Public Participation:
  - i. Mr Thurnell-Read wished to ascertain whether the agenda and minutes of the PPIC meetings were advertised on the Parish Council's noticeboards. He was advised that they were displayed on the Carnhell Green noticeboard only, possibly owing to the lack of space and restricted timescale for their display, owing to the need to display the agenda and minutes for Full Council meetings; the PPIC agendas/minutes are placed on the website for viewing. He was also advised that recommendations only can be made at PPIC meetings; any substantive decisions would be made at Full Council for which the agendas and minutes were fully advertised. It was agreed to seek advice and clarification from the Clerk as to future display. *(Claire to action)*

2. Minutes

- a) To confirm the Minutes of the Parish Plan Implementation Committee Meeting of the Parish Council held on 15<sup>th</sup> July 2013; Cllr Negus proposed the motion to accept the minutes as a true and accurate record of the meeting; this was seconded by Cllr Homes; all were in favour; the proposal was RESOLVED.
- b) Business arising from the Minutes not already on the agenda: None.

3. To discuss the priorities of the Parish Plan and update the objectives

- i. **Objective 2: Introduce community clean-up action days in partnership with statutory providers**
  - i. Cllr Roberts advised that matters pertaining to the transfer of ownership of Reawla Park from Cornwall Council to the Parish Council were still outstanding. It is his wish to combine a community clean-up day with an open day at the Park and hopes to achieve this around Spring next year. He also advised that the football pitch is to be reseeded in October 2013.
  - ii. Cllr Homes informed the meeting that whilst the Connor Downs Residents Association (CDRA) were supportive of a community clean-up day in Connor Downs, he had yet to recruit any volunteers or receive offers of help. This would be raised again at the next CDRA meeting.
  - iii. Cllr Homes also informed of a complaint to the Parish Council about litter left by "youths" at the Elizabeth Sampson Playing Field (ESPF). The Community Pride Officer (CPO) was undertaking more regular patrols but it was felt the issue could be addressed through education; discussion with Connor Downs School had been suggested. If the School were to be supportive in assisting the Parish with a clean-up of the Park, it would need to be ascertained whether this could be achieved during the school day (with teachers to supervise), or through invitation for children to attend with parents of a weekend. Cllr Cupples is to be asked to discuss this item with the School. *(Cllr Roberts & Cllr Homes to action)*
- ii. **Objective 7: Protecting and preserving our heritage and our community assets**  
**Renovation of Cornwall Council's fingerposts:**

- i. Cllr Rowe advised that Gwinear Farmers had agreed to sponsor the Fingerpost project, through the supply of paint; their involvement will be publicised on completion of the project. The use of a petrol pressure-washer to clean the posts is to be put to the Clerk. *(Claire to action)*
- iii. **Objective 9: Preparation of Village Design Statements; superseded now by Neighbourhood Planning**
- i. Cllrs Homes and Roberts advised that a bid for additional funding had now been made; the decision should be fairly imminent.
- iv. **Objective 10: Explore the potential for the Parish Council to engage in housing development schemes for affordable homes.**  
The possible housing scheme in Reawla
- i. Cllr Rowe advised that, to his knowledge, a Registered Social Landlord (RSL) continues to show support for the scheme and is looking to make a decision as to which developer to proceed with. Public consultation will take place once a viable scheme has been agreed.
- ii. Discussion then took place as to type of affordable housing that is thought to be needed for this location and what level this RSL would provide (for example, low-cost housing, shared ownership, or full rental). Cllr Rowe to make further enquiries. *(Cllr Rowe to action)*
- v. **Objective 13: Supporting local shops and local businesses: a Parish Directory**
- i. Cllr Negus provided an updated list of local businesses from the Gwinear ward who may wish to be listed within the on-line “A-Z Yellow Pages” style Parish Directory. The list from the CDRA (to be received via Cllr Homes), is still awaited. Once both lists have been collated and agreed by the PPIC, Claire will write to each business to ask if they’ve any objection to their inclusion. *(Claire, Cllr Rowe and Cllr Negus to action)*
- vi. **Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community.**  
Parish Boundary Markers
- i. Cllr Rowe and Claire have yet to visit each potential site to measure and assess its suitability to accommodate a granite or metal marker. *(Claire and Cllr Rowe to action)*
- vii. **Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.**
- i. Cllr Pascoe brought to the meeting a number of plans that had been given to him by Mike Peters (Cornwall Council) which showed a possible highway scheme that would, in Mr Peters’ opinion, address speeding concerns within the village of Carnhell Green.
- ii. After much discussion it was asked if a meeting could be arranged with Mike Peters to discuss the scheme further, as a number of questions had arose.  
*NOTE: It has since been agreed to forward these plans to the Carnhell Green Traffic Group for their comments/questions/ideas prior to this meeting. (Cllr Roberts to action)*
- viii. **Objective 21: Establish a network of safe paces to walk and cycle throughout the Parish**
- i. As previously minuted, Cllr Roberts is investigating the feasibility of creating a permissive path to link Rosewarne Park with Connor Downs; Cllr Rowe agreed to talk with a landowner to ascertain his views before taking any further forward. *(Cllr Roberts & Cllr Rowe to action)*
- ix. **Objective 25: Seek to establish and enhance village centres through improvements to the streetscape and traffic management schemes.**
- i. Cllr Homes advised that final discussions by the CDRA on the “walk-through” study of Connor Downs and the report on highway issues/infrastructure requirements would be undertaken at the end of the month, with finalised ideas brought back to the Parish Council for discussion/approval.
- ii. Claire was asked to find approved plans for a residential development in Connor Downs and to ask the Clerk if a Land Registry search could be undertaken to ascertain ownership of a piece of land. *(Claire to action)*

x. **Objective 27: To secure an improved health-care provision within the Parish through partnership working with health-care providers, and exploring opportunities for sharing physical resources.**

- i. The Meeting was advised Cllr Tovey had agreed at Full Council to be the Lead Cllr for the Defibrillator Project and would be progressing further with this in due course. *(Cllr Tovey to action)*

xi. **Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people.**

Reawla Park

- i. As minuted under item 3-i-i.

Ocean Housing Site, Connor Downs

- i. Cllr Roberts and Cllr Homes to attend the official opening of the recreation space to the front of the Ocean Housing development.

4. List of Infrastructure Requirements

- i. The Meeting was advised that Cllr Pocock had offered to initially prioritise the projects listed within the Parish Council's list of infrastructure requirements, in conjunction with the Clerk, if this would assist in speeding up the finalisation of this document; however Members decided they would look at this document individually and to hand to Claire their completed copy for collation. *(All to action)*

5. Any other business

- i. Cllr Homes provided an update on matters relating to the Gwinear-Gwithian Sustainable Community Fund (GGSCF); first application period anticipated for March 2014.
- ii. Cllr Homes circulated an information guide, which he had been given, for the Marsh Lane retail development at Hayle.
- iii. Cllr Homes also asked if the Clerk could investigate the authenticity of a "flyer" he had received through his door at home, which asked for persons wishing affordable homes in the St Erth area to make contact. *(Claire to refer to the Clerk for actioning)*
- iv. Cllr Pascoe asked if the Clerk would be attending the Parish Council meeting with Cornwall Council at Kingsley Village that weekend; Claire to ask.

6. Next meeting

The next meeting is arranged for Monday 18<sup>th</sup> November 2013, at 7pm, at the Parish Council Offices. The Chairman closed the meeting at 8:40pm.