

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 9<sup>th</sup> December 2013 at the Hall for Gwinear, Gwinear commencing at 7.00pm.

|                |             |               |                        |
|----------------|-------------|---------------|------------------------|
| <u>Present</u> | Councillors | D Cupples     | T Homes                |
|                |             | Mrs S Negus   | B Pocock (Chairman)    |
|                |             | M Roberts     | S Rowe (Vice Chairman) |
|                |             | B Slade-Elmes | M Smith                |
|                |             | J Tovey       |                        |

Others present                      5 members of the public  
Mrs Claire Thomson, Administration Assistant

1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Mrs Vida Perrin, Clerk to the Council. Cllrs A Crocker, J Crocker and L Pascoe.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
  - i. *Cllrs Negus & Roberts declared a pecuniary interest in item 8a and took no part in the discussion or vote.*
- d) Public Participation.
  - i. Mr Thurnell-Read asked whether the Parish Council would consider writing to the local MP regarding the cost of living award. After a brief discussion it was agreed that it would be best for individuals to write to their MP.

*Cllr Pocock proposed moving item 3 to this point as Mr Stephens was not in attendance, this was seconded by Cllr Rowe, with all in favour. The proposal was RESOLVED. For the purpose of the minutes item 3 is recorded in agenda order.*

2. Presentation

Presentation by Mr Paul Stephens of THF Ltd - Phase II development at land off Arundel Court, Connor Downs.

- i. Mr Stephens circulated two plans, one of phase 1 as completed and one of phase 2. He advised that phase 1 is fully occupied, post occupation a further 8 people expressed an interest for a need for homes. He advised phase 2 would follow the same linear form of development and style. Access would be via Arundel Court, through the phase 1 development. Mr Stephens said that THF Ltd had undertaken a pre-app meeting with CC and that CC is supportive of the development. He advised they have written to all occupants of the phase 1 development and no objections have currently been received. Mr Stephens advised the total number of dwellings for phase 1 and 2 would be 26 and CC have said they would be happy with 30. He said that a section 106 agreement would be undertaken to meet CC and Government requirements. He said that the affordable housing team had asked him to speak with the Parish Council.
- ii. The Chairman reminded Cllrs that a formal application had not been received and therefore they should not form a view on the current plans. He advised Mr Stephens that further discussions and public consultations should be undertaken to allow local people to have their say.
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- v. Cllr Pocock advised Mr Stephens that the Parish had been designated as a Neighbourhood Plan Area.
- vi. Cllr Pocock raised the issue of smaller units be required within the Parish i.e. 1 and 2 bedroom units.

## 3. Presentation

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- i. The Chairman gave a summary of the background behind the project.
- ii. Mr Rule advised that Cornwall Council undertook a Sands of Time report in 1994 which identified a need for a coherent plan for dune management and promotion. The issues identified at that time still remain, but also it is considered there is a need for someone in a coordinating role to take forward these issues and address them. Mr Rule advised he has talked to landowners/user groups to ascertain issues and has identified a need for greater information and promotion of the Towans, especially for tourists/visitors. Mr Rule advised that he hopes to put in place an initial plan for early next year, which will be circulated for comment. Mr Rule advised he would be happy to attend a meeting after the draft plan has been released to discuss the findings and the way forward.

*Mr Stephens, THF Ltd arrived at this point*

- iii. Cllr Rowe asked if the objectives from the Sands of Time report have been achieved. Mr Rule said that the Towans Partnership was born out of the report and the objectives are still relevant.
- iv. Cllr Pocock felt that the report gives the assumption that CC will have a contributory role and that now there was a need to identify who and how the dunes will be managed.
- v. It was noted that this study and the subsequent management plan would form the basis from which funding could be achieved. Discussions to date emphasise the current lack of coordination and a point of contact/management.
- vi. Cllr Homes noted that the Sands of Time report refers to 'Heritage Coast' and this did not include the Towans, the ambition of the report was for the Towans to achieve this status.

4. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 25<sup>th</sup> November 2013. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Rowe seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

5. Reports

- a) Report from the Police Neighbourhood Beat Manager. The report was noted. The meeting agreed to ask for an assessment of crime for Connor Downs to see if there are any trends. Is the rise down to better recording or are more crimes occurring and if it is the latter what measures are proposed to address and offset this.
- b) Verbal reports from Parish Councillors/representatives.
  - i. Landscape Assessment Training – Cllr Smith advised that there was a general consensus that the timings of consultations and the length of time given to respond was not adequate.
  - ii. Cllr Cupples advised that he had been invited to attend a local meeting with residents and Cranford Developments regarding the Marsh Lane Hayle plans and that the residents raised concerns regarding:-
    - Increase in traffic
    - Impact on Connor Downs
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- c) Written reports from Parish Councillors/representatives. None.

6. Correspondence received

- a) Cornwall Council – Consultation on 3 documents; Renewable Energy Landscape Supplementary Planning Document; Mineral Safeguarding Development Plan Document (DPD) Scoping; and Allocations Development Plan Documents (DPD) Scoping – views required by 20<sup>th</sup> December 2013 – documents on-line. The Chairman circulated his comments on the renewable consultation, Cllr Rowe proposed the comments be sent to CC, Cllr Cupples seconded with all in favour. The proposal was RESOLVED.

- b) CALC – Update and information on precept data. Noted.
- c) Ocean Housing – Invitation to the Affordable Housing Public Consultation Event at Connor Downs; Tuesday 10<sup>th</sup> December 2013, Sunday School Hall, Turnpike Road, Connor Downs; 4.30pm-7.00pm. Cllr Cupples and Tovey agreed to attend.
- d) Devon & Cornwall Police – Police Commissioners Quarterly Report. Cllr Homes noted surgeries were centred on towns and maybe we could ask him to attend a Parish meeting. Cllr Cupples proposed the Police Commissioner be asked if he would attend a Parish meeting, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- e) Copy correspondence from the applicant for Solar Farm at Lanyon regarding planning enforcement notice. The Chairman read out a response letter he had drafted. Cllr Cupples proposed the letter be sent, Cllr Tovey seconded with all in favour. The proposal was RESOLVED.
- f) Cornwall Council – Bus services in the West Penwith Community Network; request for concerns/issues to be taken into consideration when undertaking a report to the Cornwall Council Passenger Transport Unit. Noted.

7. To consider planning matters

- a) PA13/10054 - [Expansion of existing caravan storage business to cater for an extra 50 motorhomes/boats - 4 Callose Lane East Leedstown Hayle Cornwall TR27 5ET](#) – Mr Pollard. *Planning zone officer – Cllr Rowe.* Cllr Rowe advised he had visited the site where there was already an existing business established, he said there was no visual impact from the proposals. After a discussion Cllr Rowe proposed no objection, seconded by Cllr Slade-Elmes with all in favour. The proposal was RESOLVED.
- b) PA13/10294 - [Formation of two fishing lakes and associated facilities - Callose Caravan & Camping Park 16 Callose Lane Leedstown Hayle TR27 5ET](#) – Mr Chadd. *Planning zone officer – Cllr Rowe.* Cllr Rowe summarized the proposal, noting there was no visual impact or damage to existing hedging/trees. He felt it would provide better facilities locally and proposed there be no objection, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- c) PA13/10821 - [Proposed single storey extension - 23 Horsepool Road Connor Downs Hayle Cornwall TR27 5DZ](#) – Mr Brigden. *Planning zone officer – Cllr A Crocker.* The Chairman read out Cllr Crocker's comments on the application. After a debate Cllr Pocock proposed there be no objection, Cllr Tovey seconded with Cllrs Pocock, Negus, Tovey, Smith, Rowe, Slade-Elmes, Roberts and Homes in favour and Cllr Cupples against. The proposal was RESOLVED.

8. Other matters requiring decisions of the Council

- a) Receipts and payments: to approve the statement for the period from 12<sup>th</sup> November 2013 to 9<sup>th</sup> December 2013 and the payments due.

The following income has been received:

| Summary                   | Amount |
|---------------------------|--------|
| Recreation / Street Scene | 50.00  |
| Administration            | 17.40  |

The following payments are now due:

| Summary                    | Amount  |
|----------------------------|---------|
| Salaries / PAYE & NI       | 2380.45 |
| Administration             | 255.17  |
| Projects / Capital Schemes | 637.95  |
| Recreation / Street Scene  | 1601.25 |
| Agency services            | 3355.00 |

Cllr Rowe proposed that the payments be approved. Cllr Homes seconded with 8 for the proposal and 1 abstention. The proposal was RESOLVED.

- b) To receive and approve the Income & Expenditure Statement for the second quarter of the 2013/2014 accounts. Cllr Slade-Elmes proposed that the Income & Expenditure Statement for the second quarter of the 2013/2014 be approved. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.

- c) To receive notification from Cornwall Council of the Localised Council Tax Support Grant (LCTS) for the year 2014/2015. Noted.
- d) To receive and discuss the draft budget for the 2014/2015 financial year. After a debate the meeting agreed with the recommendation by the Clerk to look at the full budget at the first meeting in January 2014 and that the Clerk takes into account any comments made.
- e) To consider and approve annual requests for donations and to allocate grants.  
Cllr Pocock suggested the following:-

| Name                            | Purpose  | Power         | Amount given |
|---------------------------------|--|---------------|--------------|
| Gwinear Churchtown FC           | Upgrade changing facilities                        | LGA 1976 s19  | £200         |
| St Gwinear Parish Church        | Public address system                              | LGA 1972 S137 | £0           |
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| Busy Bodies Pre-School          | Upgrade of pre-school computer for use of children | LGA 1972 S137 | £200         |
| Pen Tye Residents Association   | youth group – charges for hall hire                | LGA 1976 s19  | £230         |
| Gwithian Towans Community Group | Set-up community website                           | LGA 1972 S137 | £150         |

Cllr Roberts proposed the amounts above, Cllr Rowe seconded with all in favour. The proposal was RESOLVED.

- f) To consider the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide and agree a way forward. Cllr Pocock proposed the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide be accepted and approved and passed to the GTNP Task Group for further discussion. This was seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.
- g) To consider a request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to GGPC. Cllr Homes proposed the request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to the Parish Council be approved subject to:-
1. The funds being ring fenced for the Park
  2. Funds being transferred with no encumbrance or legal liability.

The proposal was seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.

- h) To receive the list of “needs” from local organisations for improvements to existing community facilities and consider inclusion of these within the Parish Council’s Infrastructure Needs Assessment document. The meeting reviewed the additional information received through the consultation period and Cllr Cupples proposed the items be added to the INA and that the PPIC be given delegated powers to approve the priorities for each new item, this was seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- i) To receive the “Core Support Offer” for Neighbourhood Planning from Cornwall Council and agree a way forward. Cllr Cupples proposed the Core Support Offer for Neighbourhood Planning from Cornwall Council be approved; this was seconded by Cllr Negus with all in favour. The proposal was RESOLVED.
- j) To receive an update on the Parish Council waste contract and agree the way forward. Cllr Rowe proposed that the contract be signed, Cllr Slade-Elmes seconded with all in favour. The proposal was RESOLVED.

9. Late or urgent items not on the agenda

- i. The meeting wished to congratulate Connor Downs School for achieving funding of £50,000 for their Cultivating Futures project and good luck with the scheme.
- ii. 100 Gwithian Towans – copy correspondence from community groups. Noted.

*Cllr Pocock proposed extending the meeting by 10 minutes during item 9iii, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.*

iii. 122 Gwithian Towans – copy correspondence from community groups. Cllr Homes gave a report on the site meeting and a debate ensued. Cllr Roberts proposed that the Parish Council have no objection to the application but that delegated powers are given to Cllr Pocock and Homes to facilitate talks between the community groups and the agent to ensure a compromise is met. Seconded by Cllr Homes, with all in favour. The proposal was RESOLVED.

iv. CIB Lello – Treeve Farm Planning Application – Cllr Smith noted the consultation period ends on the 24<sup>th</sup> December and asked that the Clerk ask that the period for consultation be extended to allow the Parish Council and Parishioners to study the plans.

v. Cllr Cupples noted the Connor Downs Christmas light switch on was due to be held on the 14<sup>th</sup> December at 7pm

vi. Cllr Pocock noted the Gwithian Christmas light switch on was due to be held on the 13<sup>th</sup> December at 6pm

10. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 9.07pm.

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vi. Cllr Pocock noted the Gwithian Christmas light switch on was due to be held on the 13<sup>th</sup> December at 6pm

10. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 9.07pm.

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 9<sup>th</sup> December 2013 at the Hall for Gwinear, Gwinear commencing at 7.00pm.

|                |             |   |   |
|----------------|-------------|---|---|
| <u>Present</u> | Councillors | D Cupples<br>Mrs S Negus<br>M Roberts<br>B Slade-Elmes<br>J Tovey | T Homes<br>B Pocock (Chairman)<br>S Rowe (Vice Chairman)<br>M Smith |
|----------------|-------------|---|---|

|                       |   |
|-----------------------|---|
| <u>Others present</u> | 5 members of the public<br>Mrs Claire Thomson, Administration Assistant |
|-----------------------|---|

1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Mrs Vida Perrin, Clerk to the Council. Cllrs A Crocker, J Crocker and L Pascoe.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
  - i. *Cllrs Negus & Roberts declared a pecuniary interest in item 8a and took no part in the discussion or vote.*
- d) Public Participation.
  - i. Mr Thurnell-Read asked whether the Parish Council would consider writing to the local MP regarding the cost of living award. After a brief discussion it was agreed that it would be best for individuals to write to their MP.

*Cllr Pocock proposed moving item 3 to this point as Mr Stephens was not in attendance, this was seconded by Cllr Rowe, with all in favour. The proposal was RESOLVED. For the purpose of the minutes item 3 is recorded in agenda order.*

2. Presentation

Presentation by Mr Paul Stephens of THF Ltd - Phase II development at land off Arundel Court, Connor Downs.

- i. Mr Stephens circulated two plans, one of phase 1 as completed and one of phase 2. He advised that phase 1 is fully occupied, post occupation a further 8 people expressed an interest for a need for homes. He advised phase 2 would follow the same linear form of development and style. Access would be via Arundel Court, through the phase 1 development. Mr Stephens said that THF Ltd had undertaken a pre-app meeting with CC and that CC is supportive of the development. He advised they have written to all occupants of the phase 1 development and no objections have currently been received. Mr Stephens advised the total number of dwellings for phase 1 and 2 would be 26 and CC have said they would be happy with 30. He said that a section 106 agreement would be undertaken to meet CC and Government requirements. He said that the affordable housing team had asked him to speak with the Parish Council.
- ii. The Chairman reminded Cllrs that a formal application had not been received and therefore they should not form a view on the current plans. He advised Mr Stephens that further discussions and public consultations should be undertaken to allow local people to have their say.
- iii. Cllr Homes asked if the Local Needs Assessment took into account phase 2 of the Ocean Housing development. Mr Stephens did not know if it did but that CC advised from their figures an additional 15 houses could be accommodated.
- iv. Cllr Roberts noted the layout lends itself to further development in adjoining fields. Mr Stephens said that the layout was in line with advice given by CC.
- v. Cllr Pocock advised Mr Stephens that the Parish had been designated as a Neighbourhood Plan Area.
- vi. Cllr Pocock raised the issue of smaller units be required within the Parish i.e. 1 and 2 bedroom units.

## 3. Presentation

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- i. The Chairman gave a summary of the background behind the project.
- ii. Mr Rule advised that Cornwall Council undertook a Sands of Time report in 1994 which identified a need for a coherent plan for dune management and promotion. The issues identified at that time still remain, but also it is considered there is a need for someone in a coordinating role to take forward these issues and address them. Mr Rule advised he has talked to landowners/user groups to ascertain issues and has identified a need for greater information and promotion of the Towans, especially for tourists/visitors. Mr Rule advised that he hopes to put in place an initial plan for early next year, which will be circulated for comment. Mr Rule advised he would be happy to attend a meeting after the draft plan has been released to discuss the findings and the way forward.

*Mr Stephens, THF Ltd arrived at this point*

- iii. Cllr Rowe asked if the objectives from the Sands of Time report have been achieved. Mr Rule said that the Towans Partnership was born out of the report and the objectives are still relevant.
- iv. Cllr Pocock felt that the report gives the assumption that CC will have a contributory role and that now there was a need to identify who and how the dunes will be managed.
- v. It was noted that this study and the subsequent management plan would form the basis from which funding could be achieved. Discussions to date emphasise the current lack of coordination and a point of contact/management.
- vi. Cllr Homes noted that the Sands of Time report refers to 'Heritage Coast' and this did not include the Towans, the ambition of the report was for the Towans to achieve this status.

4. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 25<sup>th</sup> November 2013. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Rowe seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

5. Reports

- a) Report from the Police Neighbourhood Beat Manager. The report was noted. The meeting agreed to ask for an assessment of crime for Connor Downs to see if there are any trends. Is the rise down to better recording or are more crimes occurring and if it is the latter what measures are proposed to address and offset this.
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- a) Cornwall Council – Consultation on 3 documents; Renewable Energy Landscape Supplementary Planning Document; Mineral Safeguarding Development Plan Document (DPD) Scoping; and Allocations Development Plan Documents (DPD) Scoping – views required by 20<sup>th</sup> December 2013 – documents on-line. The Chairman circulated his comments on the renewable consultation, Cllr Rowe proposed the comments be sent to CC, Cllr Cupples seconded with all in favour. The proposal was RESOLVED.

- b) CALC – Update and information on precept data. Noted.
- c) Ocean Housing – Invitation to the Affordable Housing Public Consultation Event at Connor Downs; Tuesday 10<sup>th</sup> December 2013, Sunday School Hall, Turnpike Road, Connor Downs; 4.30pm-7.00pm. Cllr Cupples and Tovey agreed to attend.
- d) Devon & Cornwall Police – Police Commissioners Quarterly Report. Cllr Homes noted surgeries were centred on towns and maybe we could ask him to attend a Parish meeting. Cllr Cupples proposed the Police Commissioner be asked if he would attend a Parish meeting, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- e) Copy correspondence from the applicant for Solar Farm at Lanyon regarding planning enforcement notice. The Chairman read out a response letter he had drafted. Cllr Cupples proposed the letter be sent, Cllr Tovey seconded with all in favour. The proposal was RESOLVED.
- f) Cornwall Council – Bus services in the West Penwith Community Network; request for concerns/issues to be taken into consideration when undertaking a report to the Cornwall Council Passenger Transport Unit. Noted.

7. To consider planning matters

- a) PA13/10054 - [Expansion of existing caravan storage business to cater for an extra 50 motorhomes/boats - 4 Callose Lane East Leedstown Hayle Cornwall TR27 5ET](#) – Mr Pollard. *Planning zone officer – Cllr Rowe.* Cllr Rowe advised he had visited the site where there was already an existing business established, he said there was no visual impact from the proposals. After a discussion Cllr Rowe proposed no objection, seconded by Cllr Slade-Elmes with all in favour. The proposal was RESOLVED.
- b) PA13/10294 - [Formation of two fishing lakes and associated facilities - Callose Caravan & Camping Park 16 Callose Lane Leedstown Hayle TR27 5ET](#) – Mr Chadd. *Planning zone officer – Cllr Rowe.* Cllr Rowe summarized the proposal, noting there was no visual impact or damage to existing hedging/trees. He felt it would provide better facilities locally and proposed there be no objection, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- c) PA13/10821 - [Proposed single storey extension - 23 Horsepool Road Connor Downs Hayle Cornwall TR27 5DZ](#) – Mr Brigden. *Planning zone officer – Cllr A Crocker.* The Chairman read out Cllr Crocker's comments on the application. After a debate Cllr Pocock proposed there be no objection, Cllr Tovey seconded with Cllrs Pocock, Negus, Tovey, Smith, Rowe, Slade-Elmes, Roberts and Homes in favour and Cllr Cupples against. The proposal was RESOLVED.

8. Other matters requiring decisions of the Council

- a) Receipts and payments: to approve the statement for the period from 12<sup>th</sup> November 2013 to 9<sup>th</sup> December 2013 and the payments due.

The following income has been received:

| Summary                   | Amount |
|---------------------------|--------|
| Recreation / Street Scene | 50.00  |
| Administration            | 17.40  |

The following payments are now due:

| Summary                    | Amount  |
|----------------------------|---------|
| Salaries / PAYE & NI       | 2380.45 |
| Administration             | 255.17  |
| Projects / Capital Schemes | 637.95  |
| Recreation / Street Scene  | 1601.25 |
| Agency services            | 3355.00 |

Cllr Rowe proposed that the payments be approved. Cllr Homes seconded with 8 for the proposal and 1 abstention. The proposal was RESOLVED.

- b) To receive and approve the Income & Expenditure Statement for the second quarter of the 2013/2014 accounts. Cllr Slade-Elmes proposed that the Income & Expenditure Statement for the second quarter of the 2013/2014 be approved. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.

- c) To receive notification from Cornwall Council of the Localised Council Tax Support Grant (LCTS) for the year 2014/2015. Noted.
- d) To receive and discuss the draft budget for the 2014/2015 financial year. After a debate the meeting agreed with the recommendation by the Clerk to look at the full budget at the first meeting in January 2014 and that the Clerk takes into account any comments made.
- e) To consider and approve annual requests for donations and to allocate grants.  
Cllr Pocock suggested the following:-

| Name                            | Purpose  | Power         | Amount given |
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| Gwinear Churchtown FC           | Upgrade changing facilities                        | LGA 1976 s19  | £200         |
| St Gwinear Parish Church        | Public address system                              | LGA 1972 S137 | £0           |
| Wall Methodist Church           | Loop system & Amplification                        | LGA 1972 S137 | £0           |
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| Pen Tye Residents Association   | youth group – charges for hall hire                | LGA 1976 s19  | £230         |
| Gwithian Towans Community Group | Set-up community website                           | LGA 1972 S137 | £150         |

Cllr Roberts proposed the amounts above, Cllr Rowe seconded with all in favour. The proposal was RESOLVED.

- f) To consider the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide and agree a way forward. Cllr Pocock proposed the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide be accepted and approved and passed to the GTNP Task Group for further discussion. This was seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.
- g) To consider a request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to GGPC. Cllr Homes proposed the request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to the Parish Council be approved subject to:-
1. The funds being ring fenced for the Park
  2. Funds being transferred with no encumbrance or legal liability.

The proposal was seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.

- h) To receive the list of “needs” from local organisations for improvements to existing community facilities and consider inclusion of these within the Parish Council’s Infrastructure Needs Assessment document. The meeting reviewed the additional information received through the consultation period and Cllr Cupples proposed the items be added to the INA and that the PPIC be given delegated powers to approve the priorities for each new item, this was seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- i) To receive the “Core Support Offer” for Neighbourhood Planning from Cornwall Council and agree a way forward. Cllr Cupples proposed the Core Support Offer for Neighbourhood Planning from Cornwall Council be approved; this was seconded by Cllr Negus with all in favour. The proposal was RESOLVED.
- j) To receive an update on the Parish Council waste contract and agree the way forward. Cllr Rowe proposed that the contract be signed, Cllr Slade-Elmes seconded with all in favour. The proposal was RESOLVED.

9. Late or urgent items not on the agenda

- i. The meeting wished to congratulate Connor Downs School for achieving funding of £50,000 for their Cultivating Futures project and good luck with the scheme.
- ii. 100 Gwithian Towans – copy correspondence from community groups. Noted.

*Cllr Pocock proposed extending the meeting by 10 minutes during item 9iii, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.*

iii. 122 Gwithian Towans – copy correspondence from community groups. Cllr Homes gave a report on the site meeting and a debate ensued. Cllr Roberts proposed that the Parish Council have no objection to the application but that delegated powers are given to Cllr Pocock and Homes to facilitate talks between the community groups and the agent to ensure a compromise is met. Seconded by Cllr Homes, with all in favour. The proposal was RESOLVED.

iv. CIB Lello – Treeve Farm Planning Application – Cllr Smith noted the consultation period ends on the 24<sup>th</sup> December and asked that the Clerk ask that the period for consultation be extended to allow the Parish Council and Parishioners to study the plans.

v. Cllr Cupples noted the Connor Downs Christmas light switch on was due to be held on the 14<sup>th</sup> December at 7pm

vi. Cllr Pocock noted the Gwithian Christmas light switch on was due to be held on the 13<sup>th</sup> December at 6pm

10. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
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The Chairman closed the meeting at 9.07pm.

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 9<sup>th</sup> December 2013 at the Hall for Gwinear, Gwinear commencing at 7.00pm.

|                |             |               |                        |
|----------------|-------------|---------------|------------------------|
| <u>Present</u> | Councillors | D Cupples     | T Homes                |
|                |             | Mrs S Negus   | B Pocock (Chairman)    |
|                |             | M Roberts     | S Rowe (Vice Chairman) |
|                |             | B Slade-Elmes | M Smith                |
|                |             | J Tovey       |                        |

Others present                      5 members of the public  
Mrs Claire Thomson, Administration Assistant

1. Routine matters

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  - i. *Cllrs Negus & Roberts declared a pecuniary interest in item 8a and took no part in the discussion or vote.*
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  - i. Mr Thurnell-Read asked whether the Parish Council would consider writing to the local MP regarding the cost of living award. After a brief discussion it was agreed that it would be best for individuals to write to their MP.

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10. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 9.07pm.

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 9<sup>th</sup> December 2013 at the Hall for Gwinear, Gwinear commencing at 7.00pm.

|                |             |               |                        |
|----------------|-------------|---------------|------------------------|
| <u>Present</u> | Councillors | D Cupples     | T Homes                |
|                |             | Mrs S Negus   | B Pocock (Chairman)    |
|                |             | M Roberts     | S Rowe (Vice Chairman) |
|                |             | B Slade-Elmes | M Smith                |
|                |             | J Tovey       |                        |

Others present                      5 members of the public  
Mrs Claire Thomson, Administration Assistant

1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched off during the meeting.
- b) Apologies for absence were received and accepted from Mrs Vida Perrin, Clerk to the Council. Cllrs A Crocker, J Crocker and L Pascoe.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
  - i. *Cllrs Negus & Roberts declared a pecuniary interest in item 8a and took no part in the discussion or vote.*
- d) Public Participation.
  - i. Mr Thurnell-Read asked whether the Parish Council would consider writing to the local MP regarding the cost of living award. After a brief discussion it was agreed that it would be best for individuals to write to their MP.

*Cllr Pocock proposed moving item 3 to this point as Mr Stephens was not in attendance, this was seconded by Cllr Rowe, with all in favour. The proposal was RESOLVED. For the purpose of the minutes item 3 is recorded in agenda order.*

2. Presentation

Presentation by Mr Paul Stephens of THF Ltd - Phase II development at land off Arundel Court, Connor Downs.

- i. Mr Stephens circulated two plans, one of phase 1 as completed and one of phase 2. He advised that phase 1 is fully occupied, post occupation a further 8 people expressed an interest for a need for homes. He advised phase 2 would follow the same linear form of development and style. Access would be via Arundel Court, through the phase 1 development. Mr Stephens said that THF Ltd had undertaken a pre-app meeting with CC and that CC is supportive of the development. He advised they have written to all occupants of the phase 1 development and no objections have currently been received. Mr Stephens advised the total number of dwellings for phase 1 and 2 would be 26 and CC have said they would be happy with 30. He said that a section 106 agreement would be undertaken to meet CC and Government requirements. He said that the affordable housing team had asked him to speak with the Parish Council.
- ii. The Chairman reminded Cllrs that a formal application had not been received and therefore they should not form a view on the current plans. He advised Mr Stephens that further discussions and public consultations should be undertaken to allow local people to have their say.
- iii. Cllr Homes asked if the Local Needs Assessment took into account phase 2 of the Ocean Housing development. Mr Stephens did not know if it did but that CC advised from their figures an additional 15 houses could be accommodated.
- iv. Cllr Roberts noted the layout lends itself to further development in adjoining fields. Mr Stephens said that the layout was in line with advice given by CC.
- v. Cllr Pocock advised Mr Stephens that the Parish had been designated as a Neighbourhood Plan Area.
- vi. Cllr Pocock raised the issue of smaller units be required within the Parish i.e. 1 and 2 bedroom units.

## 3. Presentation

Presentation by Mr Martin Rule on the feasibility study that he is undertaking for the Towans.

- i. The Chairman gave a summary of the background behind the project.
- ii. Mr Rule advised that Cornwall Council undertook a Sands of Time report in 1994 which identified a need for a coherent plan for dune management and promotion. The issues identified at that time still remain, but also it is considered there is a need for someone in a coordinating role to take forward these issues and address them. Mr Rule advised he has talked to landowners/user groups to ascertain issues and has identified a need for greater information and promotion of the Towans, especially for tourists/visitors. Mr Rule advised that he hopes to put in place an initial plan for early next year, which will be circulated for comment. Mr Rule advised he would be happy to attend a meeting after the draft plan has been released to discuss the findings and the way forward.

*Mr Stephens, THF Ltd arrived at this point*

- iii. Cllr Rowe asked if the objectives from the Sands of Time report have been achieved. Mr Rule said that the Towans Partnership was born out of the report and the objectives are still relevant.
- iv. Cllr Pocock felt that the report gives the assumption that CC will have a contributory role and that now there was a need to identify who and how the dunes will be managed.
- v. It was noted that this study and the subsequent management plan would form the basis from which funding could be achieved. Discussions to date emphasise the current lack of coordination and a point of contact/management.
- vi. Cllr Homes noted that the Sands of Time report refers to 'Heritage Coast' and this did not include the Towans, the ambition of the report was for the Towans to achieve this status.

4. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 25<sup>th</sup> November 2013. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Rowe seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

5. Reports

- a) Report from the Police Neighbourhood Beat Manager. The report was noted. The meeting agreed to ask for an assessment of crime for Connor Downs to see if there are any trends. Is the rise down to better recording or are more crimes occurring and if it is the latter what measures are proposed to address and offset this.
- b) Verbal reports from Parish Councillors/representatives.
  - i. Landscape Assessment Training – Cllr Smith advised that there was a general consensus that the timings of consultations and the length of time given to respond was not adequate.
  - ii. Cllr Cupples advised that he had been invited to attend a local meeting with residents and Cranford Developments regarding the Marsh Lane Hayle plans and that the residents raised concerns regarding:-
    - Increase in traffic
    - Impact on Connor Downs
 Cranford Developments have said that they will take on board the above and are happy to attend future meetings.
  - iii. Cllr Cupples advised that he had received a letter of objection regarding phase 2 of the Ocean Housing development and passed this to the office for consideration when the application is received.
  - iv. CPRE – the meeting agreed to accept a written report from a local resident for the next meeting.
- c) Written reports from Parish Councillors/representatives. None.

6. Correspondence received

- a) Cornwall Council – Consultation on 3 documents; Renewable Energy Landscape Supplementary Planning Document; Mineral Safeguarding Development Plan Document (DPD) Scoping; and Allocations Development Plan Documents (DPD) Scoping – views required by 20<sup>th</sup> December 2013 – documents on-line. The Chairman circulated his comments on the renewable consultation, Cllr Rowe proposed the comments be sent to CC, Cllr Cupples seconded with all in favour. The proposal was RESOLVED.

- b) CALC – Update and information on precept data. Noted.
- c) Ocean Housing – Invitation to the Affordable Housing Public Consultation Event at Connor Downs; Tuesday 10<sup>th</sup> December 2013, Sunday School Hall, Turnpike Road, Connor Downs; 4.30pm-7.00pm. Cllr Cupples and Tovey agreed to attend.
- d) Devon & Cornwall Police – Police Commissioners Quarterly Report. Cllr Homes noted surgeries were centred on towns and maybe we could ask him to attend a Parish meeting. Cllr Cupples proposed the Police Commissioner be asked if he would attend a Parish meeting, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- e) Copy correspondence from the applicant for Solar Farm at Lanyon regarding planning enforcement notice. The Chairman read out a response letter he had drafted. Cllr Cupples proposed the letter be sent, Cllr Tovey seconded with all in favour. The proposal was RESOLVED.
- f) Cornwall Council – Bus services in the West Penwith Community Network; request for concerns/issues to be taken into consideration when undertaking a report to the Cornwall Council Passenger Transport Unit. Noted.

7. To consider planning matters

- a) PA13/10054 - [Expansion of existing caravan storage business to cater for an extra 50 motorhomes/boats - 4 Callose Lane East Leedstown Hayle Cornwall TR27 5ET](#) – Mr Pollard. *Planning zone officer – Cllr Rowe.* Cllr Rowe advised he had visited the site where there was already an existing business established, he said there was no visual impact from the proposals. After a discussion Cllr Rowe proposed no objection, seconded by Cllr Slade-Elmes with all in favour. The proposal was RESOLVED.
- b) PA13/10294 - [Formation of two fishing lakes and associated facilities - Callose Caravan & Camping Park 16 Callose Lane Leedstown Hayle TR27 5ET](#) – Mr Chadd. *Planning zone officer – Cllr Rowe.* Cllr Rowe summarized the proposal, noting there was no visual impact or damage to existing hedging/trees. He felt it would provide better facilities locally and proposed there be no objection, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- c) PA13/10821 - [Proposed single storey extension - 23 Horsepool Road Connor Downs Hayle Cornwall TR27 5DZ](#) – Mr Brigden. *Planning zone officer – Cllr A Crocker.* The Chairman read out Cllr Crocker's comments on the application. After a debate Cllr Pocock proposed there be no objection, Cllr Tovey seconded with Cllrs Pocock, Negus, Tovey, Smith, Rowe, Slade-Elmes, Roberts and Homes in favour and Cllr Cupples against. The proposal was RESOLVED.

8. Other matters requiring decisions of the Council

- a) Receipts and payments: to approve the statement for the period from 12<sup>th</sup> November 2013 to 9<sup>th</sup> December 2013 and the payments due.

The following income has been received:

| Summary                   | Amount |
|---------------------------|--------|
| Recreation / Street Scene | 50.00  |
| Administration            | 17.40  |

The following payments are now due:

| Summary                    | Amount  |
|----------------------------|---------|
| Salaries / PAYE & NI       | 2380.45 |
| Administration             | 255.17  |
| Projects / Capital Schemes | 637.95  |
| Recreation / Street Scene  | 1601.25 |
| Agency services            | 3355.00 |

Cllr Rowe proposed that the payments be approved. Cllr Homes seconded with 8 for the proposal and 1 abstention. The proposal was RESOLVED.

- b) To receive and approve the Income & Expenditure Statement for the second quarter of the 2013/2014 accounts. Cllr Slade-Elmes proposed that the Income & Expenditure Statement for the second quarter of the 2013/2014 be approved. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.

- c) To receive notification from Cornwall Council of the Localised Council Tax Support Grant (LCTS) for the year 2014/2015. Noted.
- d) To receive and discuss the draft budget for the 2014/2015 financial year. After a debate the meeting agreed with the recommendation by the Clerk to look at the full budget at the first meeting in January 2014 and that the Clerk takes into account any comments made.
- e) To consider and approve annual requests for donations and to allocate grants.  
Cllr Pocock suggested the following:-

| Name                            | Purpose  | Power         | Amount given |
|---------------------------------|--|---------------|--------------|
| Gwinear Churchtown FC           | Upgrade changing facilities                        | LGA 1976 s19  | £200         |
| St Gwinear Parish Church        | Public address system                              | LGA 1972 S137 | £0           |
| Wall Methodist Church           | Loop system & Amplification                        | LGA 1972 S137 | £0           |
| Wall Music Festival Society     | General running costs                              | LGA1972 s145  | £150         |
| PTFA of Gwinear School          | Books for library                                  | LGA 1972 S137 | £100         |
| Busy Bodies Pre-School          | Upgrade of pre-school computer for use of children | LGA 1972 S137 | £200         |
| Pen Tye Residents Association   | youth group – charges for hall hire                | LGA 1976 s19  | £230         |
| Gwithian Towans Community Group | Set-up community website                           | LGA 1972 S137 | £150         |

Cllr Roberts proposed the amounts above, Cllr Rowe seconded with all in favour. The proposal was **RESOLVED**.

- f) To consider the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide and agree a way forward. Cllr Pocock proposed the “scope of work and fee estimate” for the preparation of the Gwithian Towans Design Guide be accepted and approved and passed to the GTNP Task Group for further discussion. This was seconded by Cllr Cupples with all in favour. The proposal was **RESOLVED**.
- g) To consider a request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to GGPC. Cllr Homes proposed the request from the Pen Tye Residents Association to transfer the remaining grant funds for Reawla Park to the Parish Council be approved subject to:-
1. The funds being ring fenced for the Park
  2. Funds being transferred with no encumbrance or legal liability.
- The proposal was seconded by Cllr Roberts with all in favour. The proposal was **RESOLVED**.
- h) To receive the list of “needs” from local organisations for improvements to existing community facilities and consider inclusion of these within the Parish Council’s Infrastructure Needs Assessment document. The meeting reviewed the additional information received through the consultation period and Cllr Cupples proposed the items be added to the INA and that the PPIC be given delegated powers to approve the priorities for each new item, this was seconded by Cllr Homes with all in favour. The proposal was **RESOLVED**.
- i) To receive the “Core Support Offer” for Neighbourhood Planning from Cornwall Council and agree a way forward. Cllr Cupples proposed the Core Support Offer for Neighbourhood Planning from Cornwall Council be approved; this was seconded by Cllr Negus with all in favour. The proposal was **RESOLVED**.
- j) To receive an update on the Parish Council waste contract and agree the way forward. Cllr Rowe proposed that the contract be signed, Cllr Slade-Elmes seconded with all in favour. The proposal was **RESOLVED**.

9. Late or urgent items not on the agenda

- i. The meeting wished to congratulate Connor Downs School for achieving funding of £50,000 for their Cultivating Futures project and good luck with the scheme.
- ii. 100 Gwithian Towans – copy correspondence from community groups. Noted.

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