

Minutes of the Parish Plan Implementation Committee Meeting of Gwinear-Gwithian Parish Council held on Monday 17<sup>th</sup> March 2014 at Unit 3 Bosproval Farm Business Units, Penhale Road, Carnhell Green, commencing at 7.00pm.

Present

Cllr Rowe (Chairman), Pocock and Negus

Others present

Cllr Pascoe (Cornwall Council)

Cllr Tovey

Mrs Claire Thomson, Administration Assistant

1. Routine matters
  - a) Safety procedure: The Chairman advised the meeting of the fire exits and asked that mobile telephones be switched off.
  - b) Apologies for absence: Apologies were received from Cllr Smith, A Crocker, Slade-Elmes, Homes and Roberts.
  - c) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda:
    - i. *Cllr Pascoe declared that "In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available".*
  - d) Public Participation: One member of the public was present; nothing raised.
2. Minutes
  - a) To confirm the Minutes of the Parish Plan Implementation Committee Meeting of the Parish Council held on the 20<sup>th</sup> January 2014; Cllr Pocock proposed the motion to accept the minutes as a true and accurate record of the meeting; this was seconded by Cllr Negus; all were in favour; the proposal was RESOLVED.
  - b) To confirm the Minutes of the Special Meeting of the Parish Plan Implementation Committee Meeting of the Parish Council held on the 19<sup>th</sup> February 2014; Cllr Pocock proposed the motion to accept the minutes as a true and accurate record of the meeting; this was seconded by Cllr Rowe; all were in favour; the proposal was RESOLVED.
  - c) Business arising from the Minutes not already on the agenda: None.
3. Discussion paper: Developing a framework for Town and Parish Councils and local Community Groups to have an increased role in service delivery
  - i. The purpose of the above mentioned discussion paper is to identify how Town and Parish Council's (T&PC) and Community Groups can work with Cornwall Council (CC) to deliver community based services. The paper takes into account both statutory and non-statutory services and identifies possible levels of T&PC assistance, for example; delegation of service; the provision of additional funding to enhance a service; entering into agency agreements to undertake a service, etc.
  - ii. It was the opinion of the meeting that GGPC should not explore at this present time, local service delivery for services which CC have a statutory duty to fulfil; GGPC already assists with the statutory duty to maintain public right of ways (through an Agency Agreement) and enhances many other local services through the work of the Parish Council's Community Pride Officer (CPO). The devolution in ownership and management of Reawla Park, from Cornwall Council to GGPC, is also progressing.
  - iii. In responding to Cornwall Council, it was asked that it be noted that GGPC would not wish to see a decline in service for any of the statutory services that they provide.
  - iv. In terms of the non-statutory services listed, the meeting felt the following comments or the following enquiries should be made:
    - Beach litter picks – that it be noted that GGPC is supportive of the voluntary beach litter picks (undertaken by the Beach Manager at Cornwall Council) and will continue to publicise and support these events where possible;
    - Heritage Sites - to enquire if the coastline at Gwithian and the Godrevy Lighthouse are included within the definition of this non-statutory service and if so, to ascertain the nature of the service provided by CC and to request that GGPC be kept informed of any service change/reduction;

- Multi-use trail - to ascertain the definition and to enquire if any in Parish;
  - Non strategic car parks – to enquire whether the car park at Gwithian falls under this category (with a view to possible pursuance if it is);
  - Community Transport – to request GGPC be consulted if the existing public transport service within the Parish is to be withdrawn; GGPC may wish to establish a community need and pursue a community transport service at that point;
  - Weed control – to show support for local service delivery (issues of insurance, training and manpower to be investigated with the Clerk; would CC offer any support?)
  - v. In terms of “bus shelter management and maintenance” – this is undertaken by GGPC for parish owned shelters; others to be pursued through the Infrastructure Needs Assessment.
  - vi. Public conveniences - Full Council have resolved not to pursue the take over of the Gwithian Towans public convenience at this stage.
4. To discuss the priorities of the Parish Plan and update the objectives
- i. **Objective 2: Introduce community clean-up action days in partnership with statutory providers**
    - i. No update as Cllrs Roberts and Homes were not in attendance.
  - ii. **Objective 7: Protecting and preserving our heritage and our community assets**  
**Renovation of Cornwall Council’s fingerposts:**
    - i. The refurbishment of the Reawla Triangle fingerpost has been completed; it was agreed that Claire should organise a day for a photograph to be taken with the CPO, Cllr Rowe and guests from Gwinear Farmers (who sponsored the paint), with a view to publicising this in the press. The press release should also make reference to Jane Powning (CC), who was instrumental in bringing this project to fruition.  
*(Claire to action)*
  - iii. **Objective 10: Explore the potential for the Parish Council to engage in housing development schemes for affordable homes.**
    - i. There is the potential for four separate housing schemes within the Parish; two for Connor Downs (at the THF site, off Arundel Way, and the Ocean Housing site at Horsepool Road) and two for Reawla (for land at Relistian Lane and land off Relistian Park).
    - ii. It is understood the Relistian Lane application is nearing determination; it is recommended for approval subject to the completion of a Section 106 agreement for education contributions to schools within the Gwinear-Gwithian Parish. Cllr Rowe advised that he also understood the Section 106 Agreement would require the construction of a Parish Hall on completion of the final affordable dwelling.
    - iii. Applications for both the THF site and the Ocean Housing site in Connor Downs have been submitted and are in their consultation period.
  - iv. **Objective 11: Infrastructure Needs Assessment – Ensuring financial contributions from the planning process are targeted for direct benefit to the Parish and its built environment.**
    - i. The projects within the INA, prioritised at the Special PPIC meeting in February have been taken to CC for feasibility and full costing; response awaited.
  - v. **Objective 13: Supporting local shops and local businesses: a Parish Directory**
    - i. The draft letters to businesses within the Gwinear-Gwithian Parish were agreed and will now be finalised and posted. *(Claire to action)*
  - vi. **Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community.**
    - i. Parish boundary markers; contact has been made with the supplier of the Cornwall Mining World Heritage Site markers and approximate costings for 6no. markers engraved with the Parish name (for indicative purposes only) is awaited.
    - ii. Cllr Rowe and Claire are still to visit each potential site to measure and assess its suitability to accommodate a granite or metal marker. *(Claire and Cllr Rowe to action)*

vii. **Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.**

- i. No specific issues of crime and/or anti-social behaviour were raised, although it was noted that 2 trees planted as part of the Reawla Streetscape Scheme had been snapped. It was asked that the Clerk investigate their replacement. *(Claire to refer to the Clerk)*

viii. **Objective 21: Establish a network of safe paces to walk and cycle throughout the Parish**

- i. No update as Cllr Roberts was not in attendance.

ix. **Objective 27: To secure an improved health-care provision within the Parish through partnership working with health-care providers, and exploring opportunities for sharing physical resources.**

- i. Defibrillator Project – Responses are still awaited from Gwinear Farmers, the Hall for Gwinear and Pine Trees Nursing Home.
- ii. The Royal Standard in Gwinear was suggested as an alternative location to the Hall for Gwinear and it was asked if contact could be made with the owners/managers to explore the housing of a defibrillator there. *(Claire to action)*
- iii. Cllr Tovey confirmed she would make contact once more with Pine Trees Nursing Home.

x. **Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people.**

- i. Devolution of Reawla Park - the draft Business Plan will be presented to the Devolution Management Meeting (CC) at the end of March; CC will feed back any comments made. No action at present.
- ii. The Ocean Housing recreation area – it is assumed Ocean Housing are responsible for the upkeep and maintenance of the recreation to the front of the Phase I development, though there is concern if Ocean were to sell the development, that the continued maintenance could be lost. It was asked that the Clerk discuss this with Ocean Housing. *(Claire to refer to the Clerk)*

5. Any other business

None raised.

6. Next meeting

The next meeting is arranged for Monday 19<sup>th</sup> May 2014, at 7pm, at the Parish Council Offices. The Chairman closed the meeting at 8:20pm.