

## GWINEAR-GWITHIAN PARISH COUNCIL

THIS IS TO NOTIFY YOU THAT an Ordinary Meeting of the Parish Council is to be held on Monday 9<sup>th</sup> June 2014 at **UNIT 3 BOSPROWAL BUSINESS UNITS, Penhale Road, Carnhell Green**, commencing at 7pm.

Dated 2<sup>nd</sup> June 2014

  
Mrs Vida Perrin, Clerk to the Council

### 1. **Routine matters**

- a) Safety Procedure
- b) Apologies for absence to be received and approved.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda.
- d) Public Participation - Observations raised by members of the community are welcome regarding the items noted on the agenda. Any other matters raised either in person or in writing will be noted during this period and may be included for consideration at a future Parish Council meeting.

### 2. **Minutes**

- a) To confirm the Minutes of the Annual General Meeting of the Parish Council held on 12<sup>th</sup> May 2014
- b) Business arising not already on the agenda from the Ordinary Meeting

### 3. **Reports**

- a) Report from the Police Neighbourhood Beat Manager
- b) Verbal reports from Parish Councillors/representatives
- c) Written reports from Parish Councillors/representatives
- i) Clerks report – Audit Training

### 4. **Correspondence received**

- a) Cornwall Council – Information on the outcome of the subsidised bus tendering exercise
- b) Gwithian Green Advisory Group – Agenda for meeting of 20<sup>th</sup> May 2014 and minutes of meeting held 21<sup>st</sup> January 2014
- c) CALC – Newsletter and Local Association information on “Access to Local Council Meetings and Documents” and the “Transparency Code”
- d) Cornwall Council – Code of Conduct Training; three available training dates
- e) Volunteer Cornwall – Penwith Rural Transport Forum meeting, St Clare Committee Room 1, Penzance - 30<sup>th</sup> June 7pm-9pm

### 5. **To consider planning matters**

- a) PA14/03867 - [Demolition of chalet and construction of new dwelling - 21 Gwithian Towans Gwithian Cornwall TR27 5BU](#) – Mr & Mrs Martin. **Planning zone officer – Cllr Smith**
- b) PA14/04250 - [Proposed replacement dwelling. - 38 Gwithian Towans Gwithian Cornwall TR27 5BT](#) – Mr & Mrs Black and T Blight. **Planning zone officer – Cllr Smith**
- c) *Planning correspondence from applicant:* PA14/03399 - [One storey extension and conversion of existing garage into a meditation room for commercial use. - 8 Prosper Hill Gwithian TR27 5BW](#).

### 6. **Other matters requiring decisions of the Council**

- a) Receipts and payments: To approve receipts and payments from 12<sup>th</sup> May 2014 to 9<sup>th</sup> June 2014
- b) To receive and approve the Income & Expenditure Statement for the last quarter of the 2013/14 accounts
- c) To receive and approve the Council's Statement and Financial Report for the year ending 31<sup>st</sup> March 2014 and complete the Annual Return Statement of Assurance
- d) To review and approve the Parish Council's Standing Orders
- e) To review and approve the Parish Council's Financial Regulations
- f) To consider and approve the learning agreement and supplementary information in order for the Clerk to undertake the CiLCA award
- g) To consider and approve the purchase of 4 books as part of the Clerks training
- h) To receive information about the 'Beach Live site' and agree the way forward
- i) To receive an update on Gwithian sewerage works and consider a response
- j) To formally appoint Sarah Thomas as Administrative Assistant

### 7. **Late or urgent items not on the agenda**

### 8. **Agenda items for future meetings**

- a) Raised in public participation
- b) Raised by members
- c) Late items notified to the Clerk