

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 22nd September 2014 at the Gwithian Church Hall, Gwithian commencing at 7.00pm.

<u>Present</u>	Councillors	A Crocker	J Crocker
		D Cupples	T Homes
		Mrs S Negus	L Pascoe
		B Pocock (Chairman)	M Roberts
		S Rowe (Vice Chairman)	J Tovey

Others present Mrs Vida Perrin, Clerk to the Council

1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting.
- b) Apologies for absence were received and accepted from Cllr Mike Smith.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
 - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation.
 - i. Mr Young advised there was a minor error in his Traffic Survey for Carnhell Green agenda item 5a. He also advised that a number of parishioners had approached him concerning the speed of traffic. The Chairman advised that there would be an update on progress under agenda item 4a.
 - ii. Mr Young noted that he hoped Cornwall Council was still considering concessionary fares and he would ask for an update at the next Rural Transport meeting.
 - iii. Mr Thurnell-Read asked the PC to consider putting a size limit on structures for the allotment.

2. Presentation

Presentation of the Gwinear-Gwithian Parish Council allotment awards 2014.

The Chairman advised that the presentation had taken place during the special allotment meeting prior to this meeting due to time allowing but that the winners were:-

- Most Worked – John & Sharon Broad
- Best Newcomer – Colin Spence
- Best Overall – Alan Burton

3. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 8th September 2014. After one minor amendment Cllr Pascoe proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Tovey seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes.
 - (i) 24/028 (1di) Cllr Cupples asked if the Police had been in touch and advised that the rest of the speedwatch team could contact him at any time to use the equipment. The Clerk advised she would ask the Police again.

4. Reports

- a) Verbal reports from Parish Councillors/representatives
 - i. Infrastructure Needs Assessment/Section 106 - The Clerk advised that a meeting took place on Friday with two representatives from Cornwall Council (CC) Highways. She advised that CC have produced some preliminary plans and costings for all of the highway schemes the Parish Council (PC) would like to undertake. The next step in the process is for CC to draw up more detailed plans (over the next 2-4 weeks) and once these have been approved by the PC the plans can go out to local consultation. At the meeting it was agreed to separate out some of the projects in to two categories:
 1. smaller projects such as roundels and dragons teeth which can be implemented quite quickly
 2. larger projects which need more consultation such as road changes/traffic calming
 CC has agreed in principle to erecting a street light near the junction at Carnhell Green (subject to permissions from land owners & Western Power)
 - ii. Sunset Surf planning application – Cllr Pascoe advised that plans had been received but that CC was awaiting fees for the application before it could be released for consultation.

- b) Written reports from Parish Councillors/representatives
 - i) Neighbourhood Plan update. Noted.
 - ii) Cornwall Rural Housing Assoc meeting – Cllr M Roberts advised that the idea of Community Land Trust (CLT) initiatives was raised, whereby Cornwall Council will support small groups of people, developers or self build initiatives and can give loans of 4% on schemes. Cornwall Council has 4 million pounds set aside to support CLT schemes.

5. Correspondence received

- a) Mr A Young - Carnhell Green Traffic Survey Report. The meeting agreed to pass the report to George Eustice, Cllr Pascoe and the Police.
- b) Cornwall Council - Information reference Precept 2015-2016. Noted.
- c) PTR A – granite memorial. The meeting agreed to support PTR A in this project.
- d) FMW Ltd - Letter reference naming the development at 45 Turnpike Road. The Parish Council supported the name of Trevaskis Meadow for the development.

6. To consider planning matters

- a) Planning Correspondence – Chris Lello, Treeve Farm – Appeal. The meeting agreed to forward the comments made on the initial application to the Planning Inspector.

7. Other matters requiring decisions of the Council

- a) To consider Tenders received for:

The Clerk advised that all the tenders had been delivered in special sealed envelopes to the Parish Office within the permitted time and that Cllr Roberts had witnessed the opening of the tenders along with the Clerk and Administrative Assistant the day after the closing date.

i) CPO contract. The Clerk advised that although 3 contractors had shown an initial interest in the contract only one tender had been received and that was from the existing contractor. The Clerk noted that the contractor had gained qualifications in playground management and maintenance which would be useful for the existing park and the park at Reawla if devolved. The Clerk advised that the tender price had not changed from the existing price. Cllr Rowe proposed that the tender be accepted, Cllr Cupples seconded with all in favour. The proposal was RESOLVED.

Cllr Pascoe declared a personal interest regarding one of the contractors and left the room at this point

ii) Grass maintenance contract. The Clerk advised that 5 contractors had shown an interest in the contract but only 3 tenders had been received. She noted that:-
Tender a) was from the existing contractor and the contractor had all the necessary training certificates which were up to date, risk assessments and H&S policy, public and employee liability but that this was the highest quotation received.

Tender b) was the lowest quote but no details of training certificates, risk assessments, H&S policy, public and employee liability had been enclosed with the tender.

Tender c) had included a risk assessment and insurance cover and advised that training could be undertaken before commencement of the contract.

The Clerk advised that all the prices quoted were within the budget allocated for this contract and in line with current costs.

After a debate Cllr Rowe proposed tender A is accepted, Cllr Roberts seconded with all in favour. The proposal was RESOLVED.

Cllr Pascoe returned to the meeting at this point

- b) To receive Schedule of Focused Changes to the Cornwall Local Plan. Noted.
- c) To consider the Grant Thornton audit report 2013/14 and make recommendations as necessary. The Clerk gave her report on the advisory points made and the meeting agreed a letter be written to Grant Thornton with the points raised in the report. The Chairman asked that a note of thanks be noted in the minutes to the Clerk for the audit.
- d) To consider renewing the contract for broadband/calls. Cllr Cupples proposed the contract be renewed with Cllr Rowe seconding with all in favour. The proposal was RESOLVED.
- e) To consider and approve the process to co-opt a Councillor to the Gwinear Ward. The meeting agreed to set out the process for co-option as follows:-
 - i. advertise the vacancy within local newsletters, notice boards, community groups and PC website until 20th October.
 - ii. ask interested parties to write to the PC before the 20th October (interested parties to contact the Clerk for further information)
 - iii. that the PC will consider any letters received at its meeting on the 27th October and consider holding interviews in November depending on the response with a view to co-opting sometime in November.

8. Late or urgent items not on the agenda

- i. Letter from local resident re: traffic safety Carnhell Green. The Clerk agreed to update the resident on proposed schemes.
- ii. Letter from CDRA regarding the untidy state of highway footpaths. The Clerk advised that she had forwarded the email to Cornwall Council who were the highway authority and had a duty to provide safe footpaths on publicly maintained roads. It was agreed that the Clerk ask James Hardy who deals with the management of Highways to raise the issue.
- iii. Letter from CDRA – The Clerk advised that the CDRA would like to replace the plaque to the park entrance at their expense due to its current poor condition due to age. The meeting agreed to the request and asked that the Clerk thank the CDRA for the kind offer and for the involvement at the park.
- iv. Cllr Rowe advised that growth to the tops of hedges between Reawla and Fraddam and Carnhell Green to the Arch is causing issues with farm vehicles when passing through. The Clerk agreed to advise Cornwall Council.

9. Agenda items for future meetings

- a) Raised in public participation. To consider putting a size limit on structures at the allotment
- b) Raised by members. To review the policy of 'no dogs allowed' at ESPF and agree the way forward
- c) Late items notified to the Clerk.

The Chairman closed the meeting at 8.08pm.