

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 12<sup>th</sup> January 2015 at the Parish Office, Unit 3 Bosproval Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

<u>Present</u>	Councillors	A Crocker	J Crocker
		T Homes	R Norman
		L Pascoe	B Pocock (Chairman)
		M Roberts	M Smith
		J Tovey	

Others present Mrs Vida Perrin, Clerk to the Council

### 1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Cupples, Negus & Rowe.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
  - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation.
  - i. Diana Richards (PTRAs) advised that the memorial at Wall Gardens should be installed by the end of January.
  - ii. Anthony Young raised several points regarding the public meeting held in Carnhell Green to discuss the draft traffic management proposals:-
    - a) Concern that the build out is too far from the village, but there may be legal reasons for this.
    - b) It was felt a cushion on the other side of the road like the one in Brea may help.
    - c) An intermediate measure between the build out and the village may also be required.
    - d) Concern was raised over the affect of removing the hatching outside the Fellowship as it may give the wrong impression of the road width, which bottlenecks at the end of the hatching.
    - e) The map doesn't show the path leading all the way to the Post Office being widened.
    - f) May be beneficial to extend the path to include front of 12 to 20 Penhale Road.
    - g) Consider installing a build out on Carnhell Road.

### 2. Presentation

Presentation by Mr Ferguson regarding a possible planning application at Greenbank, Connor Downs.

- i. Mr and Mrs Ferguson advised that they had not yet approached Cornwall Council regarding their ideas as they wanted to give the community and the Parish Council an opportunity to have an input.
- ii. Mr Ferguson advised of the history behind the plot including its current use, outlining the difficulties in running businesses from the site and advised that he was hoping to move his business to Hayle.
- iii. Mr Ferguson presented 4 different proposals for the site and asked for comments on the proposals. The Chairman raised the following points:-
- iv. access to the site needs careful consideration, especially with regard to volumes of traffic, width of road and ensuring the new layout does not cause an issue with crime and asb as there are possibly two entrances currently which can create a rat run.
- v. scale/height/design of any buildings should be commensurate with surrounding/existing buildings.
- vi. consideration to affordable houses, including bedroom allocation and tenure and the impact on the local schools are very important issues. The Homechoice register shows a need for 1 and 2 bed units for the Parish.
- vii. That it is important to ensure you communicate your plans to neighbours and the community both now and throughout the process. The Chairman advised the Parish Council are always keen to work with the community and an applicant to ensure the best outcome is achieved.

### 3. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 8<sup>th</sup> December 2014. Cllr Tovey proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Pascoe seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

4. Reports

- a) Report from the Police Neighbourhood Beat Manager. Noted.
- b) Verbal reports from Parish Councillors/representatives.
  - i. Carnhell Green Traffic Management meeting – Cllr Roberts advised that the points raised by Anthony Young during public participation covered everything, he advised around 30 people attended and the general feeling was positive.
  - ii. Flooding – Cllr Pascoe advised that Cormac had been in Fraddam doing works to the area which flooded last year but that they have had to redo the works due to the height of the pipe installed and that he had requested costings for the job.
  - iii. CDRA – Cllr Smith advised he attended the Christmas light switch which was very well attended.
  - iv. Speedwatch – Cllr Smith advised that he was now a volunteer on Speedwatch and that the team would like to extend their work to Upton Towans but needed assistance with advertising for volunteers in that area.
  - v. Sunset Surf planning application – Cllr Pascoe advised that planning permission had been refused.
- c) Written reports from Parish Councillors/representatives. None.

5. Correspondence received

- a) Young People Cornwall – invitation to attend the 9<sup>th</sup> February meeting accepted. Noted.
- b) Camborne Town Council – letter of support for St Michael's Hospital, Hayle. Cllr Pocock proposed the PC write a letter supporting the continuation of services from St Michael's and that the hospital needs to be promoted in the same way as other hospitals are and should be as accessible as others. This was seconded by Cllr Smith with all in favour, the proposal was RESOLVED.
- c) Letter from local resident reference Carnhell Green Traffic Calming Proposal. The meeting agreed to acknowledge the letter and consider all correspondence on the scheme once the consultation period had ended.
- d) Savills Letter reference Vodafone masts. Noted.
- e) Correspondence from resident regarding Lanyon Planning Application (Electromagnetic Forces) The Clerk advises that the applicant had written a response to the correspondence and she had advised the resident to contact CC to ask whether the planning conditions covered this issue.
- f) Transition Penwith – Invitation to Rethinking our Economic Future – Fri 6<sup>th</sup> Feb 2015. Noted.
- g) CALC Training 2015. Cllr Pascoe proposed the office staff attend the Freedom of Information and budget training, this was seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.

6. To consider planning matters

- a) PA14/11626 [New bedroom/en suite extension - 5 Henver Gardens Reawla Hayle Cornwall TR27 5LN](#)  
Mr D Ustace *Planning Zone Officers : Cllr Tovey and Cllr Norman*. Cllrs Tovey and Norman advised they had visited the site and could see no reason to object to the proposals. Cllr Tovey proposed no objection, seconded by Cllr Norman with all in favour. The proposal was RESOLVED.

7. Other matters requiring decisions of the Council

- a) To consider a report from the Community Pride Officer and approve any actions. The Clerk advises no actions were required. Cllr Homes felt that the system in place with the CPO was well worth the investment and proposed the report for Dec/Jan be accepted, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
- b) Receipts and payments: To approve receipts and payments from 8<sup>th</sup> Dec 2014 to 12<sup>th</sup> Jan 2015.

The following income has been received:

Summary	Amount
Admin	2676.70
<b>TOTAL</b>	<b>2676.70</b>

The following payments are now due:

Summary	Amount
Salaries / PAYE & NI	3119.59
Administration	303.51
Projects / Capital Schemes	501.25
Recreation / Street Scene	1163.42
<b>TOTAL</b>	<b>5087.77</b>

Cllr proposed that the payments be approved. Cllr seconded with all in favour and the proposal was RESOLVED.

c) To consider and approve annual requests for grants.

*Cllr Homes declared an interest in Penwith Volunteer Bureau.*

i. The meeting reviewed the grant applications as follows:-

Name	Purpose	Amount needed	Power	Amount given
Penwith Volunteer Bureau	New telephone befriending service 'Friendline'	As much or as little as you can offer	LGA 1972 S137	Grant Policy not to generally give to organisations outside the Parish
St Gwinear Parish Church	Renewal of disabled ramp at entrance to the Church	£200	LGA 1972 S137	£100
The Royal Standard Public House	Stain, weatherproof & re-bark children's communal play area		LGA 1976 s19	Grant Policy not to generally give to business
Gwinear Churchtown Football Club	Training kit and part costs towards a under 8's kit	£500	LGA 1976 s19	Ask for more information regarding grant from Good Energy
Gwinear School PTFA	Fundraising to purchase a stage for our hall we will use this all year round for assemblies, plays, choirs, presentations	£1,000	LGA1972 s145	Stage already purchased so cannot give retrospectively
Cornwall Air Ambulance Trust	We don't have a specific project as such instead, as we receive no central government funding to help with our core running costs, we are applying for a grant to help with those costs.	Any amount would be greatly appreciated	LGA 1972 S137	Grant Policy not to generally give to organisations outside the Parish
Wall Methodist Church	We have just started a monthly "Soup & Sweet" event which will provide a lunch for local residents. Although donations will be suggested there will be no charge so no-one will be excluded. We need to buy four dozen soup bowls, table cloths, water jugs and some cutlery which, initially, we are having to borrow	£200	LGA 1976 s19	£200
Wall Music Festival	Payment for a professional adjudicator. The total cost will be higher than it was as we now have to pay for his accommodation.	£250	LGA 1972s145	£200
The Friends of Connor Downs School	The 'Cultivating Futures' project – development of an outdoor space with a cedar lodge	Any amount would be appreciated	LGA 1972 S137	Advise can apply to GGSCF

ii. Cllr Tovey proposed £500 be awarded as above, leaving £500 for future applications. This was seconded by Cllr Homes with all in favour. The proposal was RESOLVED.

d) To receive information regarding access to the Elizabeth Sampson Playing Field and agree the way forward. Cllr Pocock resolved the Clerk writes to the resident asking them not to park their vehicle on the land as access is required by the Council and particularly if there was an emergency, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.

e) To receive a consultation from CC on 'The Case for Cornwall' and formulate a response. Noted.

f) To consider a request for funds from Towans Partnership for Ranger Project. It was agreed that due to the issue with funding from other sources and the need for a management summary for the benefits to the wider community the item be deferred to a future meeting.

i. Cllr Roberts asked 'since the budget for next year was being set, was there capacity to cover a £500 contribution' The Clerk advised if the Council was minded to approve this, an amount could be set aside in principle to be taken from a future budget, with capacity to cover the cost when required.

g) To receive the following policy for approval : Financial Regulations. The Clerk outlined the document and Cllr A Crocker proposed the document be adopted, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.

- h) To receive a report regarding a Freedom of Information Request and agree the way forward. Cllr Norman proposed the recommendations within the report be approved, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- i) To consider community resources and agree the way forward. It was agreed to defer the item as Cllr Cupples was absent.
- j) To ratify the proposal made on 8<sup>th</sup> Dec to approve additional hours for the Administrative Assistant up to March 2015. Cllr Pascoe proposed the additional hours be approved, seconded by Cllr Norman with all in favour. The proposal was RESOLVED.
- k) To consider additional hours for the Administrative Assistant from 1<sup>st</sup> April 2015. Cllr Pascoe proposed the additional hours be approved and the Administrative Assistants contract updated, seconded by Cllr Smith with all in favour. The proposal was RESOLVED.
- l) To receive and approve the monthly Bank Reconciliation & Income & Expenditure Statement for the second quarter of the 2014/15 accounts. Cllr A Crocker advised she had checked and signed the quarter. Cllr A Crocker proposed the quarter two Bank Reconciliation & Income & Expenditure Statement be approved, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
- m) To discuss the draft budget for the 2014/2015 financial year and agree the way forward. After a discussion Cllr Homes proposed the core budget be approved with recommendations for the next meeting regarding £10,000 towards Neighbourhood Planning and £1800 towards Reawla Park devolution, this was seconded by Cllr Pascoe with all in favour. The proposal was RESOLVED. The full budget to be approved at the next meeting on the 26<sup>th</sup> January.

8. Late or urgent items not on the agenda

- i. The Clerk advised the cost of printing additional CDRA magazines to cover Upton Towans for the speedwatch initiative was £19.20. Cllr Roberts proposed the Council covers the cost, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.

9. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.59pm.