

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 8th December 2014 at the Hall for Gwinear, Gwinear commencing at 7.00pm.

<u>Present</u>	Councillors	D Cupples L Pascoe M Roberts J Tovey	R Norman B Pocock (Chairman) M Smith
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<u>Others present</u>	3 members of the public Mrs Vida Perrin, Clerk to the Council
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1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Negus, A Crocker, J Crocker, Homes and Rowe.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
 - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation.
 - i. Mrs D Richards spoke on behalf of the Pen Tye Residents Association and advised the meeting that the memorial the Association wanted to erect for the late Cllr Ray Tovey should be in place by January 2015 at the very latest and thanked those who had been involved in the project.
 - ii. Cllr J Tovey thanked the Association for organizing the memorial.
 - iii. Mr A Young raised concern that some local residents in Carnhell Green had not received the letter for the draft highway plans. The meeting advised that these had been delivered by CC but that the PC would deliver letter again, on coloured paper to make it stand out more and ask CC if they could extend the consultation period to allow the PC to hold a public meeting.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 24th November 2014. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Smith seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes.
 - i. 24/048 (1d ii) - Pendarves Inn - The Chairman advised that the PC had sent a letter to the Home Office and copied the letter to the couple but that since the last meeting it appeared that the couple had received some good news and it seems that they have resolved the issue they had.
 - ii. 24/050 (7c) – Funding opportunity delivering services – The Chairman advised that he was willing to look at this and that the deadline had been extended. The meeting agreed that the Chairman work with the Clerk to put together an application if time allowed.

3. Reports

- a) Report from the Police Neighbourhood Beat Manager. Noted.
- b) Verbal reports from Parish Councillors/representatives
 - i. CDRA – Cllr Smith advises that the group were happy to assist the PC with advertising affordable homes within the Parish in the newsletter and were going to consider service delivery and what is important over the next few months.
 - ii. Reawla Park – Cllr Tovey advised that she had spoken to a family who had raised concerns over bullying at the park and the Clerk had also contacted the Police and the CPO with a view to monitoring activity at the park.
 - iii. Churchtown Solar Farm, Gwithian – Cllr Pocock advised that after working with local resident and the owners of the solar farm, a final written agreement had been reached whereby the owner contributes to the upkeep of the road leading to the farm for the life of the project.
- c) Written reports from Parish Councillors/representatives. None.

4. Correspondence received

- a) Penwith Rural Transport – Meeting 3rd Dec & Notes received. Noted.
- b) Cornwall Council - Consultation letter and map – Carnhell Green Traffic Calming. After a discussion it was agreed to ask Cornwall Council if they could extend the period of consultation for another 3 weeks to allow the Parish Council to hold a public meeting.
- c) Cornwall Council - Consultation on Community and Ancillary Sellers' Notices (CANs). Noted.
- d) Cornwall Council - New funding for minibuses to community transport operators in rural and isolated areas. The meeting agreed that the Clerk contact the Community Network Manager at CC to see what information is available regarding this project.

5. To consider planning matters

- a) PA14/10906 [Certificate of lawfulness existing use: Full residential use of static caravan as a permanent dwelling - The Caravan Little Connorton Gwithian Road Connor Downs Hayle Cornwall TR27 5EA](#) – Mr N Boys *Planning Zone Officer : Cllr D Cupples*. Cllr Cupples reviewed the application, noting that it appeared that the caravan had been used as residential accommodation for a number of years. Cllr Cupples proposed that the Parish Council raise no objection as the applicant appears to have proved he has used the caravan for full residential use for a number of years but wish to point out that the application suggests this is a house or dwelling not a static caravan and the permission that should be granted is for the 'use of a static caravan for full residential use' only.
- b) PA14/11072 [Removal of existing lawful dwellings/caravans and construction of six dwellings with associated infrastructure - 22 Upton Towans Hayle Cornwall TR27 5BJ](#) – St Ives Investments LLP *Planning Zone Officer : Cllr M Smith*. Cllr Smith read out his report on the application and proposed that the Parish Council object to the application due to the following issues:-
 1. That the style of the dwellings (i.e. 4 being two storey) are out of character with the surrounding area. (Policy 1 of the Cornwall Local Plan)
 2. That replacement dwellings do not include Caravans or Chalets therefore this is an exception site (Policy 7 Cornwall Local Plan)
 3. That this development does not meet local needs, in that there is no affordable home content, and that its approval would possibly make the current tenants homeless as no evidence to suggest otherwise has been submitted.
 4. That at several locations the proposal directly impacts on the privacy of surrounding properties.
 5. That access to the site, via a private track, is inadequate and would contravene the Development Layout Design Guide 3.3 with regard to emergency vehicles.
 6. That there is no community benefit/S106 agreement i.e. to improve the access track into the site.
 7. In reality this development will increase the number of residents on the site, but there is no provision for a S106 Educational Contribution.
 Cllr Cupples seconded with 6 in favour and 1 abstention, the proposal was RESOLVED.
- c) **Planning Correspondence** – PA14/10690 [Various tree works. Fell T8, and reduce Hedge G3, T22 and T20 for 3m power line clearance - 3 Churchtown Gwinear Hayle Cornwall TR27 5JZ](#) That there is no objection.
- d) **Planning Correspondence** – PA14/09210 [Construction of 15 holiday lodges and reconfiguration of fishing lakes consented under PA13/10294 - Calloose Caravan & Camping Park 16 Calloose Lane Leedstown Hayle TR27 5ET](#) – Mr J Chadd – amended plans received. The meeting agreed to submit the comments made previously.

6. Other matters requiring decisions of the Council

- a) To consider a report from the Community Pride Officer and approve any actions. Cllr Pascoe proposed the reports be accepted with no items of concern raised, seconded by Cllr Cupples with all in favour, the proposal was RESOLVED.
- b) Receipts and payments: To approve receipts and payments from 11th Nov to 7th Dec 2014
The following income has been received:

Summary	Amount
Cemetery Fees	259.00
TOTAL	259.00

The following payments are now due:

Summary	Amount
Salaries / PAYE & NI	2634.58
Administration	317.14
Projects / Capital Schemes	134.95
Recreation / Street Scene	922.18
TOTAL	4008.85

Cllr Roberts proposed that the payments be approved. Cllr Smith seconded with all in favour and the proposal was RESOLVED.

- c) To consider a request for funds from Towans Partnership for Ranger Project. After a discussion the meeting agreed to defer this item to allow members the opportunity to read the report.
 - d) To consider a request from a local resident regarding an additional litter bin at Reawla. After a discussion the meeting agreed to defer this item until after the Council has met with Cornwall Council to talk about service delivery/devolution.
 - e) To receive information regarding weed treatment and agree the way forward.
 - i. After a discussion the meeting agreed to defer this item until after the Council has met with Cornwall Council to talk about service delivery/devolution.
 - ii. The meeting agreed that the Clerk seek further quotes in the meantime.
 - iii. A discussion ensued regarding the possibility of asking Parishioners through mediums such as Survey Monkey about what is important locally and what services they may want to retain, there was mixed view about this but it was agreed it may be something to look at in the future.
 - f) To consider information received regarding beekeeping at Gwithian Green LNR. Cllr Pocock proposed the information put together by the Clerk is sent to the applicant and the item be brought back once a response had been received. This was seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
 - g) To approve a recommendation from the PPIC to set aside £300 towards the defib project. Cllr Pocock proposed £300 is put in the 2015/16 budget towards this project, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
 - h) To approve annual office expenditure. Cllr Tovey proposed the annual office expenditure, seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.
 - i) To receive the following policies for approval
 - i) Standing Orders.
 - a) A debate arose regarding SO 3h and Cllr Roberts proposed that SO 3h remain, Cllr Tovey seconded with Cllr Roberts, Tovey, Norman and Smith in Favour, Cllr Pascoe against and Cllr Cupples and Pocock abstaining, the proposal was RESOLVED.
 - b) Cllr Roberts proposed the Standing Orders be adopted with the following amendments/additions:-
 1. 3u – That half of the whole number of members be a quorum rather than a third.
 2. 14e & f – That a meeting of the Council grant dispensations.
 3. 24b – Remove.
 - To add:-
 4. All Councillors shall sign the Attendance Register on their arrival at a meeting.
- This was seconded by Cllr Tovey with all in favour, the proposal was RESOLVED.
- Cllr Roberts proposed the meeting be extended until 9.15pm, Cllr Tovey seconded with all in favour, the proposal was RESOLVED.
- ii) Financial Regulations. After a debate it was agreed the item be deferred.
 - iii) Grant Awards Policy. Cllr Cupples proposed the policy be adopted, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- j) To consider NALC recommendations on pay award for staff. Cllr Roberts proposed the recommendations be approved, seconded by Cllr Cupples with all in favour the proposal was RESOLVED.
- k) To receive correspondence regarding a Freedom of Information Request and agree the way forward. After a brief discussion concerning the timescale in which the Parish Council had to respond Cllr Pocock proposed that he and Cllr Roberts assist the Clerk in reviewing the information withheld and if it was felt necessary legal assistance would be sought and an extension of time requested, this was seconded by Cllr Cupples with all in favour.

- l) To receive a request from the PTRA for funding. Cllr Roberts proposed the Parish Council allocate £168 towards the memorial, seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.

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- m) To consider community resources and agree the way forward. It was agreed to defer this item until after the Chairman and Cllr Roberts had met with CC regarding service delivery.

7. Late or urgent items not on the agenda

i. Cllr Cupples asked whether it would be possible to arrange for the school children at Connor Downs to visit a solar farm or wind turbine site for educational purposes. Cllr Pocock agreed to investigate this.

ii. The Chairman raised the issue of staffing levels and advised that with the amount of projects currently being undertaken the staff could not cope with the level of work required currently and the next few months will be exceptionally busy. The Chairman suggested that the Administrative Assistant would be willing to double her hours over the next few months which would be a huge benefit to the Council. The meeting discussed the issue and Cllr Cupples proposed the administrative assistant double her hours from now until March 2015 and that this be ratified at the next meeting with a view to budgeting this permanently in next year's budget. This was seconded by Cllr Pascoe with all in FAVOUR. The proposal was RESOLVED.

8. Agenda items for future meetings

- a) Raised in public participation. None.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 9.14pm.