

Minutes of the Parish Plan Implementation Committee Meeting of Gwinear-Gwithian Parish Council held on Monday 19<sup>th</sup> January 2015 at Unit 3 Bosprowal Farm Business Units, Penhale Road, Carnhell Green, commencing at 7.00pm.

Present Cllr Rowe (Chairman), Pocock, Smith, Roberts and Homes

Others present Mr D Thurnell-Read, Mrs Sarah Thomas, Administration Assistant

1. Routine matters
  - a) Safety procedure: The Chairman advised the meeting of the fire exits and asked that mobile telephones be switched off.
  - b) Apologies for absence: None Received.
  - c) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda: None Received
  - d) Public Participation:
    - i) the road signs at the junction at Horsepool need repair following an accident at the weekend
    - ii) would like to remind the council that there was a proposal many years ago for a roundabout at the Horsepool junction
    - iii) what are the Council's plans to review and update the Parish Plan which runs until 2015?
    - iv) would like to see more specific information in the Neighbourhood Planning consultation document number 3 in relation to numbers and boundaries.  
Cllr Homes and Cllr Pocock replied to iv) in that the current document is a consultation document and housing densities and conditioned policies are to follow with another consultation as part of the process.
2. Minutes
  - a) To confirm the Minutes of the Parish Plan Implementation Committee Meeting of the Parish Council held on the 17<sup>th</sup> November 2014; Cllr Pocock proposed the motion to accept the minutes as a true and accurate record of the meeting; all were in favour; the proposal was RESOLVED.
  - b) Business arising from the Minutes not already on the agenda: The Clerk had circulated an updated working document for the objectives of the Parish Plan – where we are with these objectives and whether to keep in the Parish Plan or Neighbourhood Plan - to be discussed.  
Cllr Pocock asked the Chair if he could respond to the points raised above in public participation:
    - ii) The roundabout forms part of the traffic calming process – mini roundabout is not allowed, a larger roundabout involves land purchase. Highways have been asked to consider reconfiguring the junction as the road markings have disappeared.
    - iii) The update to the Parish Plan will be covered during this evening's meeting
3.
  - i. **Objective 2: Introduce community clean-up action days in partnership with statutory providers**
    - a) Cllr Homes will make arrangements including publicity and risk assessments if Cllr Smith and CDRA can advise a date and area for the clean up
    - b) Cllr Homes offered to be the lead Councillor for the Gwithian side.  
Action: Cllr Smith to ask at the next CDRA meeting (later this week) for suggestions of where in Connor Downs to clean up and advise Cllr Homes.
  - ii. **Objective 7: Protecting and preserving our heritage and our community assets**  
**Renovation of Cornwall Council's fingerposts:**
    - a) Mutton Hill fingerpost should be in place in the next couple of weeks
    - b) Cllr Rowe cannot undo the Carnhell Green fingerpost so will ask a colleague  
Action: Cllr Rowe and CPO to look at Carnhell Green fingerpost to take down so it can be worked on over this winter by CPO  
Mr Thurnell-Read raised a concern as to whether listed building consent had been sought to work on the Carnhell Green fingerpost. All Councillors agreed we are covered – this was investigated by Jane Powning from Cornwall Council.
  - iii. **Objective 11: Infrastructure Needs Assessment – Ensuring financial contributions from the planning process are targeted for direct benefit to the Parish and its built environment.**
    - a) awaiting 123 process – Cllr Roberts attended the community network meeting and the CIL should be discussed in April.
    - b) The INA is a core document  
Action: Guidance needed from the Clerk for which Councillor to be the lead on this objective and for guidance on the INA

- iv. **Objective 13: Supporting local shops and local businesses: a Parish Directory**  
 a) The Administration Assistant now has a list with most email/website addresses – will speak to the Clerk about letters now being sent.  
 b) Cllr Homes offered to be the lead Councillor for this objective.  
 Action: Admin Assistant to speak to the Clerk about letters being sent
- v. **Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community.**  
 a) Parish Boundaries – Cllr Rowe visited the sites with Clare Thompson.  
 b) All agreed for Sarah Thomas to check back through minutes as to what was agreed and email update to all  
 c) Cllr Rowe suggested getting a quote from Cowley Granite  
 Action: ST to email update to Councillors
- vi. **Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.**  
 a) Cllr Rowe commented that our Police Reports show improvement  
 b) Cllr Homes suggested that as this item is dealt with on the main council agenda that it is removed from PPIC  
 c) Speed watch / Speeding should be on the main council agenda
- vii. **Objective 21: Establish a network of safe paces to walk and cycle throughout the Parish**  
 a) Cllr Roberts has not got very far as the weather has not been good this winter. There is another volunteer come forward so this Spring they will get together and look at approaching land owners. In particular interest is looking at the feasibility of a path from Reawla to Gwinear School.  
 b) Cllr Homes wondered if this should become part of the Neighbourhood Plan – discussion took place – possibly premature to pull objectives out for the Neighbourhood Plan, also new objectives such as parish bus  
 c) Cllr Homes also suggested areas of footpaths bringing in through INA – restoration of path in Connor by Turnpike and the proposed widening of path in Carnhell Green.  
 d) All agreed that cycling has been neglected and comments were made to this effect on the consultation days  
 e) Cllr Pocock – not clear which objectives should be in the Neighbourhood Plan and which should be in the second generation Parish Plan – discussion took place – outcome to check with Clerk and Chloe Pitt  
 f) Cllr Homes – outstanding task – leisure plan designating green and blue spaces? – check with Clerk  
 g) Cllr Smith – as joined part way through – asked if the Parish Plan was aspirational or guide – a discussion took place.  
 g) Footpaths – a discussion as to whether these form part of green space, also the parish needs a footpath and cycle strategy. Cllr Roberts suggested talking to Gwinear Walkers as they may volunteer to help keep paths open. Mr Thurnell-Read suggested the Ramblers Association may be good to consult with as they organise walks through the Parish. Cllr Rowe suggested signs to categorise the walks. Mr Thurnell-Read thought the Council were not trimming vegetation at present. Cllr Homes and Cllr Pocock suggested an audit and start from scratch with reference to footpath and cycle strategy. All agreed for objective 21 to stay on the Parish Plan and add in bus routes.
- viii. **Objective 27: To secure an improved health-care provision within the Parish through partnership working with health-care providers, and exploring opportunities for sharing physical resources.**  
 a) Lead Councillor: Cllr Tovey  
 b) Cllr Rowe to chase charities and will check if he can get any further funding  
 c) Mr Thurnell-Read advised that Cllr Tovey is aware of his pledge of £100 towards a defibrillator sited in Connor Downs. He also advised that the nursing home in Connor Downs tentatively agreed to site a defibrillator and as it is open 24 hours, an outside case would not need to be purchased.  
 d) Cllr Pocock advised that the defibrillator project may be able to apply to GGSCF for funding – Cllr Homes to check the articles
- ix. **Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people.**  
 a) Cllr Roberts advised that there is a back log with the devolution team at Cornwall Council. Clerk should receive an update today or tomorrow from the team.  
 b) Cllr Homes suggested removing the Horsepool project as this is now finished  
 c) Cllr Roberts asked about an edited Parish Plan – Cllr Pocock suggested seeking guidance from the Clerk / Chloe Pitt as to what can be included in the Neighbourhood Plan.

- d) Cllr Roberts – the Parish Plan has stimulated a lot of work and made a pro-active council  
 e) Cllr Smith would be in favour of merging the Parish Plan with the Neighbourhood Plan so minimum items left. Cllr Homes suggested this may be difficult as the Neighbourhood Plan needs to go through an examination and voting process – may need a simplistic Neighbourhood Plan and a working Parish Plan. Need to check the legitimate contents for the Neighbourhood Plan.

4. Any other business

- i. Cllr Rowe asked for an update on the Carnhell Green traffic consultation – Cllr Roberts gave an update, generally positive comments.
- ii. A discussion took place as to whether road schemes should become part of the planning process.
- iii. Cllr Smith asked about the time limits on the 106 funding
- iv. Email received from the Clerk with reference to the objectives of the Parish Plan – it was decided to go through each objective:

**Objective 1: Environmental improvements: undertake a community consultation to establish priorities for the Parish Council**

Complete

**Objective 2: Introduce Community Clean-up Action Days in partnership with statutory providers.**

Ongoing

**Objective 3: Secure for the long-term the role of Community Pride Officer in the Parish**

Completed

**Objective 4: Establish a Parish Trail in order to promote Gwithian Green and other community amenities**

Combine with Obj 21

**Objective 5: Establish the post of Warden to safeguard and manage the Towans environment and Gwithian Green for the community**

Towans Ranger – ongoing – Lead Councillor – Cllr Roberts. A discussion took place and a strategy for managing the Towans is needed – business plan for toilets?

**Objective 6: Resolve the longer-term impact of parking and access on the Towans and surrounding areas**

5 & 6 – combine

**Objective 7: Protecting and preserving our heritage and our community assets.**

To include on the Neighbourhood Plan?

**Objective 8: Establish a data-base of those requiring affordable housing in the Parish, and then prepare an affordable housing policy for the longer term**

Complete

**Objective 9: Prepare Village Design Statements for the villages within the Parish**

Disappeared – replaced by conditioned policies – Neighbourhood Plan?

**Objective 10: Explore the potential for the Parish Council to engage in housing development schemes for affordable homes**

Complete

**Objective 11: For significant new development, seek to ensure that any financial contributions arising from the planning process are either targeted for direct benefit to this Parish or managed by the Parish Council**

Complete

**Objective 12: Support wealth creation and improve the economic base of the Parish**

Leave in Parish Plan

**Objective 13: Supporting local shops and local businesses: a Parish Directory**

Leave in Parish Plan

**Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community**

Leave in Parish Plan

**Objective 15: To work collaboratively with Devon & Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community**

Complete

**Objective 16: To work with housing developers, the planning authority, the highways authority and Devon and Cornwall Police to ensure new developments contribute positively to the drive to 'design-out' opportunities for crime and anti-social behaviour**

Complete

**Objective 17: Secure the long-term commitment of youth service agencies to help identify opportunities to engage with our young people**

Gone by wayside – leave in Parish Plan

**Objective 18: Meet our commitment to providing a venue for young people to meet together, and with other sectors of our community**

New hall? – lead councilor – Cllr Rowe

**Objective 19: Develop a Parish Website**

Complete

**Objective 20: Evaluate and respond to the need for community transport links not currently offered by bus service providers**

**Objective 21: Establish a network of safe places to walk and cycle throughout the Parish**

Obj 20 & 21 – combine

**Objective 22: Secure a long-term base for the Parish Council, with good access for members of the community**

Complete (Bosprowal office) and ongoing (new hall)

**Objective 23: Understand the barriers to wider community interest and involvement in Parish Council affairs, and seek to remove those barriers**

Leave in Parish Plan

**Objective 24: Actively promote the objectives within this Plan to partner organisations, and ensure that key partners play their role in delivering these objectives**

Leave in Parish Plan

**Objective 25: Seek to establish and enhance village centres through improvements to the streetscape and traffic management schemes**

Doing – leave in Parish Plan

**Objective 26: Work towards achieving Quality Parish Council status**

Doing – leave in Parish Plan – Cllr Homes offered to help

**Objective 27: Secure an improved health-care provision within the Parish through partnership working with health-care providers, and exploring opportunities for sharing physical resources**

Take out of Parish Plan – new surgeries built at Connor Downs and Praze, no members of public have raised issues with not being able to see a doctor

**Objective 28: Investigate opportunities to promote a healthy eating culture through the provision of Parish allotments, garden-sharing and other initiatives**

**Objective 29: Work with new housing developers to provide community gardens/allotments as part of any development scheme**

Obj 28 & 29 – combine

**Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people**

Ongoing – leave in Parish Plan

**Objective 31: To support and encourage the use of new technologies and practical measures that will reduce our energy consumption, as a positive response to the challenge of climate change**

Covered by GGSCF? New hall? Cllr Pocock raised the issue of inadequate broadband provision – there is a need to implement a minimum standard

i. Cllr Roberts suggested documenting the successes we have had with the Parish Plan and putting this in the village magazines / press release / website.

ii. Cllr Pocock suggested a missing objective was schools

5. Next meeting

The next meeting is arranged for Monday 16<sup>th</sup> March, at 7pm, at the Parish Council Offices.

The Chairman closed the meeting at 8:45pm.