

Minutes of the Annual Parish Meeting of Gwinear-Gwithian Parish held on Monday 13th April 2015 at Gwithian Church Hall, Gwithian commencing at 7pm.

<u>Present</u>	Councillors	D Cupples R Norman M Roberts M Smith	T Homes B Pocock (Chairman) S Rowe (Vice Chairman)
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Others present 18 members of the public
PCSO K Youngman & PC Kevin Silver
Mrs Vida Perrin, Clerk to the Council

1. Apologies
Received from Councillors Pascoe, Negus, Tovey, J Crocker & A Crocker
2. Matters arising from the last Annual Parish Meeting
None.
3. To receive the Chairman's report
Cllr Pocock reviewed his report for the past year and outlined the key objectives for the forthcoming year. Cllr Pocock thanked the Parishioners for their support of the Parish Council along with the work undertaken by Councillors, the Vice-Chairman, Cllr Steve Rowe and the Divisional Member, Cllr Lionel Pascoe. Cllr Pocock proposed a vote of thanks to the staff for their work on behalf of the Parish Council in the past year.
4. Reports from Organisations
 - i. Cllr Pocock noted that written reports had been received from the following organizations:-
 - Hayle Day Care Centre
 - Towans Partnership
 - Gwithian Green Advisory Group
 - Wall Music Festival
 - CC Beach Management Advisory Group
 - ii. Mrs Margaret Ford outlined the work undertaken by the Penwith 50+ Forum advising that it was formed in 2004 as a result of one of the recommendations of Penwith District Council's Overview and Scrutiny Committee's Single Issue Panel into the services delivered for older people. The main aim of the Forum is to be the voice for older people in Penwith and drive forward service improvements. The Forum has nine meetings each year, six of which are formal with an agenda and the other three are informal, in which members may bring anything to the meeting. All their meetings are open to anyone to attend.
If topics need further investigation then a Theme Group of members is formed, with a nominated chairman, to meet and bring their recommendations back to the next formal meeting.
They have had Theme Groups looking into:
 - Loneliness & Isolation
 - Communication with the Council
 - Carers and carer support
 - Christmas Day Lunch
 - Support Workers
 - Access to sheltered housing estates
 - Penwith Community Radio Station
 - Disabled Facility Grants
 - Adult Care & support funding for older people
 - iii. Fran Lacey advised that she was reporting a Chairman of the Pen Tye Residents Association (PTRA). Fran advised that this was her first year as Chairman and that the PTRA was a non-profit organization working on behalf of residents across the whole of the Gwinear Ward. The group runs a youth group and holds regular events such as a Christmas party for the entire community as well as bonfire night, summer bbq's etc. Fran advised that they recently held their first Easter Egg hunt which had been a huge success and they would look to make this a regular event for the community. She said that unfortunately due to the numbers attending and adult support the youth group for the younger age range had been stopped but that the PTRA would look to re-open the group now that the evenings are lighter. Fran advised that they had had a good year financially and thanked the Parish Council for its support over the past year.
Cllr Pocock thanked those present who gave a verbal report and advised that all the reports would be available to view on the Parish Council website.
5. Items raised by Parishioners None.

The Annual Parish Meeting closed at 7.18pm.

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on 13th April 2015 at Gwithian Church Hall, Gwithian commencing at pm.

<u>Present</u>	Councillors	D Cupples R Norman M Roberts M Smith	T Homes B Pocock (Chairman) S Rowe (Vice Chairman)
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<u>Others present</u>	17 members of the public PCSO K Youngman & PC Kevin Silver Mrs Vida Perrin, Clerk to the Council
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1. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting.
- b) Apologies for absence were received and accepted from Councillors Pascoe, Negus, Tovey, J Crocker & A Crocker
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations or interests in respect of any items on this Agenda.
- d) Public Participation.
 - i. Mr A Young advised that there was no meeting of the Penwith Rural Transport Partnership this month but that he would report back after the next meeting.
 - ii. Mr A Young stated that hasn't enough time and money been wasted by Cornwall Council, Cormac and the Parish Council to now go through the whole process again with a working group. The Chairman advised that this would be dealt with under item 6e at which point he would allow members of the public to speak.

Cllr Rowe proposed item 5 be taken here, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED. Item 5 is in agenda order for the purpose of the minutes.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 23rd March 2015. Cllr Smith proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Rowe seconded with all 6 favour and 1 abstention, the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

3. Reports

- a) Report from the Police Neighbourhood Beat Manager.
 - i. PCSO Youngman tabled the report and introduced PC Silver who had taken over the Hayle area from PC Fulker. PCSO Youngman advised that speeding and traffic remained top priority within the Parish and the Police wanted to be involved in the Streetscape scheme further and would continue to support the Speed Watch team.
 - ii. PC Silver advised that he would ensure the organisations present who had given reports are promoted on the Police website by putting a link to their websites.
 - iii. Mr Hardacre raised concern at the number of vehicles without full working lights. This was noted by the Police.
 - iv. The Chairman welcomed PC Silver and asked him to pass on their thanks to PC Fulker for his time in the area.
- b) Verbal reports from Parish Councillors/representatives
 - i. CDRA – Cllr Smith advised that around 400 people attended the Easter Egg hunt.
 - ii. PTR A – Cllr Roberts advised that he attended the Easter Egg hunt which was very successful.
 - iii. CATS – Cllr Cupples advised that the Redruth branch was now being closed and handed back to the head office so he would be standing down from the organization.
- c) Written reports from Parish Councillors/representatives. None.

4. Correspondence received

- a) British Telecom Adopt a Kiosk. After a discussion the meeting agreed that more information regarding potential costs and the condition of the kiosks were required and that the Clerk asks the CPO to review the condition, Cllr Homes noted there was still a kiosk at Gwinear.

b) John Pollard – Case for Cornwall. A debate ensued and Cllr Homes proposed the Parish Council writes and gives its support, seconded by Cllr Rowe with all in favour. The proposal was RESOLVED.

5. To consider planning matters

a) PA15/02616 [Outline planning permission with all matters reserved: Erection of a rural workers dwelling - Land At Polmenor Downs South Carnhell Green Cornwall](#) Mr P Ireland *Planning Zone Officers : Cllrs Rowe & Roberts*. Cllr Rowe advised that the applicant noted he had had issues with security and this was the reason for requiring the dwelling, the Cornwall Land Agent had raised issues with the last application due to lack of information. Cllr Rowe proposed that the Parish Council support the application assuming:-

- The proposed dwelling has an agricultural worker tie
- The new dwelling is tied to the existing business

Seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.

b) Correspondence received from local resident reference PA15/02006 [Erection of a Dwelling with a Detached Garage and a new access off Deveral Road - Land Adj To 12 Deveral Road Fraddam Cornwall TR27 5EP](#) Noted.

c) PA14/11072 – 22 Upton Towans, Hayle - Removal of existing lawful dwellings/caravans and construction of six dwellings with associated infrastructure – revised plans *Planning Zone Officer : Cllr M Smith*. Cllr Smith advised that the application was similar to the previous one but that the dwellings were now one storey. He advised there were two additional issues in that the garden of 32c Upton Towans was very close to the proposal and they would be happy if suitable screening is erected to mitigate overlooking. He also said that residents along St Nicholas Close have asked that the trees onsite be maintained frequently and that in particular tree T8 be cut or trimmed to allow more light into the garden of no.1 St Nicholas Close.

Cllr Smith advised that the other issues raised from the last application had not changed and therefore proposed that the Parish Council object to the application for the following reasons:-

1. That replacement dwellings do not include Caravans or Chalets therefore this is an exception site (Policy 7 Cornwall Local Plan)
2. That this development does not meet local needs, in that there is no affordable home content, and that its approval would possibly make the current tenants homeless as no evidence to suggest otherwise has been submitted.
3. That at several locations the proposal directly impacts on the privacy of surrounding properties.
4. That access to the site, via a private track, is inadequate and would contravene the Development Layout Design Guide 3.3 with regard to emergency vehicles.
5. That there is no community benefit/S106 agreement i.e. to improve the access track into the site.
6. In reality this development will increase the number of residents on the site, but there is no provision for a S106 Educational Contribution.
7. The garden of 32c Upton Towans is very close to the proposal and they would require suitable screening to be erected to mitigate overlooking.
8. Residents along St Nicholas Close have asked that the trees onsite be maintained frequently and that in particular tree T8 be cut or trimmed to allow more light into the garden of no.1 St Nicholas Close.

The proposal was seconded by Cllr Homes with all in favour. The proposal was RESOLVED.

d) Planning Correspondence – to receive list of notifications from Cornwall Council 18th Mar to 7th April 2015. Noted.

6. Other matters requiring decisions of the Council

a) To consider a report from the Community Pride Officer and approve any actions. Cllr Cupples noted the good gesture from Mr Lello regarding the free top soil and time and proposed a letter of thanks be written and the report be approved, seconded by Cllr Cupples with all in favour. The proposal was RESOLVED.

b) Receipts and payments: to approve the statement for the period from 9th March 2015 to 13th April 2015 and the payments due.

The following income has been received:

Summary	Amount
Agency Services	234.53
Recreation / Street Scene	171.12
Burials	476.00
TOTAL	881.65

The following payments are now due:

Summary	Amount
Salaries / PAYE & NI	3133.55
Administration	1033.52
Projects / Capital Schemes	357.16
Recreation / Street Scene	2045.40
Cemetery	100.80
TOTAL	6670.43

Cllr Cupples proposed that the payments be approved. Cllr Pocock seconded with all in favour and the proposal was RESOLVED.

- c) To consider information from Cornwall Council with reference to Gwithian Towans Public Toilets and agree the way forward. After a discussion, Cllr Norman proposed that the Parish Council express an interest in the public toilets but ensure they liaise with the landowner as well as CC, seconded by Cllr Rowe with all in favour. The proposal was RESOLVED.
- d) To receive and approve the monthly Bank Reconciliation & Income & Expenditure Statement for the third quarter of the 2014/15 accounts. Cllr Cupples advised that he had undertaken the financial check for the monthly and quarterly accounts. Cllr Cupples proposed the monthly Bank Reconciliation & Income & Expenditure Statement for the third quarter of the 2014/15 accounts be approved, this was seconded by Cllr Norman with all in favour. The proposal was RESOLVED. Cllr Cupples proposed a vote of thanks to the office staff for the quality of the accounts, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
- e) To receive information from the Carnhell Green Traffic Calming Support Group and agree the way forward.
- i. Cllr Pocock advised that the Clerk had put together a short report which included comments from the public and a recommendation on the best way to move forward and asked members of the public for comment.
 - ii. Mr Young raised concern over the length of time the project was taking and reminded the meeting of the petition presented at the last meeting.
 - iii. Cllr Pocock stated that the formal public consultation had been inconclusive even though it had been extended by the Parish Council and door to door leaflet drops had been undertaken by the Parish Council.
 - iv. Cllr Homes commented that although he appreciated the frustrations of the residents of Carnhell Green it had to be remembered that residents in Connor Downs had been very patient and had waited even longer for plans than Carnhell Green and this was causing immense frustration in that area.
 - v. Mr Carter asked why the scheme in Carnhell Green was having to compete with other areas and why was it not a critical item any more.
 - vi. Cllr Pocock said that all the areas within the INA which formed part of the S106 project would have some form of traffic infrastructure works.
 - vii. Cllr Rowe said that it was frustrating for all involved that the formal consultation was inconclusive but he agreed that due diligence was required and a clear mandate from the public would have to be sought.
 - viii. Mr Young asked whether further funding could be added to the project.
 - ix. Cllr Pocock advised that the S106 could not be added to but other funds coming forward could be spent on highways infrastructure but that they would need to press on with the project with the current amount of money.
 - x. Mr Sweeney asked who made the decision to put the Carnhell Green scheme on hold, he made reference to the meeting on the 23rd February and an email from the Clerk which on the 4th March which did not give full answers on when the project was put on hold.
 - xi. Cllr Pocock said that the project was never put on hold but that the Parish Council could not move forward as the formal consultation was undecided and therefore the PC could not make a decision without a clear mandate.
 - xii. Mr Sweeney made comments regarding Cllr Pascoe and Cllr Roberts involvement in the scheme and raised concern over how seriously the PC were taking the project.
 - xiii. Cllr Pocock reiterated that there were clear recommendations to move the project forward but that the scheme would need to come together throughout the Parish.
 - xiv. Mr Carter said that the Traffic Survey Team would be happy to assist the PC regarding the updated plans but asked if a member of the PC or Cormac could talk with residents about the plans.
 - xv. Cllr Pocock said that the PC would work with the Team to ensure thorough consultation was undertaken.

xvi. Cllr Rowe proposed the Clerk's recommendations be approved to:-

- Ask Cormac to provide draft plans for Connor Downs & Carnhell Green (Roseworthy, Gwinear & Upton Towans are all small projects which don't really require plans) (*plans for CD & CG now received*)
- PC working group (WG) to work with up to 4 key community contacts to assess information received so far and finalise plans. (*WG meeting with CD key contacts on 20th April, date for CG yet to be arranged*)
- PC to go out to full consultation on agreed plans. (*Working with key contacts*).
- Once consultation has been undertaken and a clear steer has been received, PC to sign agreement with CC and hand over S106 money once a full schedule of works and final plan have been received.

Seconded by Cllr Roberts with all in favour, the proposal was RESOLVED.

xvii. Cllr Pocock stated that there would be a need to agree final layouts for all the projects across the Parish and to have these properly costed if different from the existing proposals and as we have to gain Cornwall Council approval this will take time. Similarly, we will not move forward until all the various projects have been costed as a whole to ensure they fit the funds.

f) To review information required to obtain Quality Council (QC) status.

Cllr Cupples proposed the recommendations be approved to:-

- Approve the Annual Report (AR)
- The sum of £500 towards printing & postage of the AR be taken from the QC budget
- That the Clerk ask the GVA/CDRA if they will agree to post the AR this year with their community magazines

7. Late or urgent items not on the agenda None.

8. Agenda items for future meetings

- a) Raised in public participation. These had been dealt with earlier in the meeting.
- b) Raised by members. None.
- c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.34pm.