

Minutes of the Annual Meeting of Gwinear-Gwithian Parish Council held on Monday 11th May 2015 at the Hall for Gwinear, Gwinear Churchtown commencing at 7.00pm.

<u>Present</u>	Councillors	D Cupples R Norman B Pocock (Chairman) S Rowe (Vice Chairman)	Mrs S Negus L Pascoe M Roberts J Tovey
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Others present

Vanessa Luckwell, CC Community Link Officer
5 members of the public
Mrs Vida Perrin, Clerk to the Council

1. Election of Chairman

- a) To elect a Chairman and to receive the Declaration of Acceptance of Office. Cllr Pocock as the outgoing Chair asked for nominations. Cllr Pascoe proposed Cllr Pocock as Chairman, seconded by Cllr Negus with all in favour the proposal was RESOLVED.

2. Routine matters

- a) Safety Procedure – The Chairman advised the meeting of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting.
- b) Apologies for absence were received and accepted from Cllrs Homes (Away) and Smith (Holiday)
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
- i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- ii. *Cllr Negus declared an interest in item 8b and did not take part in the discussion or vote for this item.*
- d) Public Participation.
- i. Sally Martell asked if any information had been received by the PC regarding a new planning application at Mably for a solar farm.
- ii. The Clerk advised that an email had been received over the weekend regarding a public consultation which is due to take place on Saturday 23rd May between 10am and 2pm at Leedstown Village Hall, she advised the applicant was happy to receive constructive comments on the proposals and would consider these prior to submitting a planning application.
- iii. The Chairman said that the applicant had suggested meeting with representatives from the 3 local Parish Councils separately as part of the consultation and after a short debate Cllr Negus proposed Cllr Pocock and Rowe attend, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
- iv. Rachel Rodda thanked the Parish Councils for their support during the first application on behalf of the agricultural community and stated that if valuable farm land is taken away then any land left becomes more expensive, she stressed that farm land is important to protect as a working asset.

3. Annual matters

- a) To elect a Vice-Chairman. Cllr Cupples proposed Cllr Rowe as Vice-Chairman, seconded by Cllr Tovey with all in favour the proposal was RESOLVED.

The meeting agreed to take items 3b to 3d on block.

- b) To elect, as considered necessary, representatives to Committees and Officers of the Parish Council
- c) To elect, as considered necessary, representatives to Working Groups
- d) To elect, if considered necessary, representatives to Outside Bodies
Cllr Pocock proposed the representatives be approved, seconded by Cllr Cupples with all in favour the proposal was RESOLVED.
- e) To consider Annual Subscriptions & Regular Payments. Cllr Cupples proposed the Annual Subscriptions & Regular Payments be approved in line with 5.6 and 5.7 of the Parish Councils Financial Regulations and annual budget arrangements, seconded by Cllr Rose with all in favour the proposal was RESOLVED.

The meeting agreed to take items 3f and 3g on block.

- f) To confirm dates for Parish Council Meetings for the ensuing year.
- g) To receive and approve the annual attendance data.
Cllr Rowe proposed item 3f and 3g be approved, seconded by Cllr Pascoe with all in favour the proposal was RESOLVED.

4. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 27th April 2015. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Rowe seconded with 7 in favour and 1 abstention, the proposal was RESOLVED.
- b) Business arising not already on the agenda from the Ordinary Meeting. None.

5. Reports

- a) Report from the Police Neighbourhood Beat Manager.
 - i. No report was received, the Chairman asked the Clerk to ask for a report and ask that an officer try to attend a meeting at least every other month.
 - ii. Cllr Pascoe advised that the police had moved to the new fire station and had advised him that the PC would be welcome to use their meeting room if required.
- b) Verbal reports from Parish Councillors/representatives.
 - i. Cllr Pascoe advised he had received two phone calls regarding separate road user incidents in Connor Downs, one at Mutton Hill and one outside the doctor surgery and asked for an update on the Streetscape project. The Chairman advised that Cormac were reluctant to do any more work until a signed legal agreement had been received by Cornwall Council. He said that as more items had been added to the schedule of items he was keen to carry out further consultation to bring the project back to a more manageable size and budget and some of the larger items that had been added may need to form part of a second phase of works.
 - ii. Cllr Pascoe advised that there had been an issue with a notice advertising the Gwinear Show which had been placed on land the CDRA lease at Horsepool and it was only down to his intervention that the Gwinear Show organisers hadn't been fined, he felt that as the event was local and part of the event included Connor Downs School having the notice in a prominent location was vital and hoped that in the future an agreement could be reached on advertising local charitable events on the land
 - iii. Cllr Cupples advised he would take the request back to the CDRA.
- c) Written reports from Parish Councillors/representatives. None.

6. Correspondence received

- a) Information Commissioner's Office – Certificate of registration and copy of entry on the public register of data controllers. Noted.
- b) Cornwall Council – Communities and Devolution Bulletin re Highways and traffic update. Noted.
- c) Cornwall Council – Library & One Stop Shop Update. Noted.
- d) Letter from resident regarding planning and planning enforcement issues. After a brief discussion the meeting agreed to facilitate talks between the owner, residents and Cornwall Council to try and reach a compromise which would lead to a planning application being submitted.

7. To consider planning matters

- a) PA15/03048 [Reserved Matters for the Construction of a dwelling in association with existing caravan storage business - Land East Of Fraddam Road Leedstown Cornwall](#) Mr & Mrs Simon and Michaela Pollard *Planning Zone Officers : Cllrs Rowe and Pascoe*. Cllr Rowe advised that planning permission had been granted and the reserved matters were in line with the proposals put forward originally, he proposed no objection seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
- b) Planning Correspondence – to receive list of notifications from Cornwall Council 22nd Apr to 5th May 2015. Noted.

8. Other matters requiring decisions of the Council

- a) To consider a report from the Community Pride Officer and approve any actions. The report was noted with no outstanding actions due to the good level of work undertaken by the CPO.
- b) Receipts and payments: To approve receipts and payments from 13th April 2015 to 11th May 2015. Cllr Cupples proposed that the payments be approved. Cllr Norman seconded with 7 in favour and 1 abstention the proposal was RESOLVED.
- c) To receive and approve the annual insurance cost for the year 2015 / 2016. Cllr Cupples proposed the insurance be approved, seconded by Cllr Norman with all in favour, the proposal was RESOLVED.
- d) To review and approve the Parish Council's Policies including Risk Assessments. Cllr Cupples proposed the policies be approved, seconded by Cllr Rowe with all in favour, the proposal was RESOLVED.
- e) To approve the appointment of an Internal Auditor to review the 2014/2015 accounts. Cllr Roberts proposed the appointment of the Internal Auditor be approved, seconded by Cllr Pascoe with all in favour, the proposal was RESOLVED.

- f) To receive the annual RoSPA Play Area Safety Inspection Report dated 14th April 2015 for the Elizabeth Sampson Playing Field and approve the recommendations. Cllr Cupples proposed the recommendations be carried out by the CPO, seconded by Cllr Tovey with all in favour, the proposal was RESOLVED.
 - g) To receive the annual RoSPA Play Area Safety Inspection Report dated 14th April 2015 for Reawla Park and agree the way forward. Cllr Cupples proposed the recommendations be forwarded to Cornwall Council and they be asked to carry out any medium and high risk items, seconded by Cllr Tovey with all in favour, the proposal was RESOLVED.
 - h) To consider a request for flowers for a Diamond Wedding celebration for residents in Connor Downs. After a discussion Cllr Cupples proposed an amount up to £20 + inflation be permitted for the purchase of flowers for requests from Parishioners celebrating a significant wedding anniversary, seconded by Cllr Tovey with 7 in favour and 1 abstention, the proposal was RESOLVED.
 - i) To receive information regarding the adoption of BT kiosks and agree the way forward. A debate ensued regarding the 3 boxes at Roseworthy, Carnhell Green and Gwinear. Cllr Norman proposed the box at Roseworthy be taken over by the PC due to its imminent removal, seconded by Cllr Negus with all in favour. The issue with the other two boxes is of land ownership and usage both being used regularly. If the PC take them over the telephone service would be lost although defibrillators and a library could be other services that may be provided. It was agreed that for the time being the usage would be monitored and the PC would ask BT if they would allow the PC to refurbish the boxes to encourage use.
9. Late or urgent items not on the agenda
- i. The Chairman advised the meeting that Annette and James Crocker had resigned as Councillors leaving two vacancies for the Gwithian Ward and he would write to them as Chairman. The Clerk advised she would contact Cornwall Council accordingly.
 - ii. Cllr Cupples reported that the CDRA were happy to contribute financially towards the remaining cost of a piece of toddler equipment for the ESPF. The Clerk advised that the PC had been given £700 extra by one of the grant providers for play equipment and she had been liaising with the CDRA and Sandcastles Nursery regarding what to buy with the money and she would now get the piece ordered ready for the CPO to install.
 - iii. Cllr Rowe advised that if the PC wanted money towards the Defib project it could write to the Gwinear Show and Vintage Rally committees explaining the circumstances and this was agreed.
 - iv. The Clerk advised that the PC solicitors had confirmed receipt of information from Cornwall Council regarding devolution of Reawla Park and that a sum of £25,000 had been committed by CC along with the transfer. The PC was committed to refurbish the park in line with the masterplan produced from the local fun day held by the PC and PTRAs and she would be giving the PTRAs an update on progress at their next meeting on the 20th May.
10. Agenda items for future meetings
- a) Raised in public participation. None.
 - b) Raised by members. None.
 - c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.25pm.