

Minutes of the Annual Meeting of Gwinear-Gwithian Parish Council held on 9<sup>th</sup> May 2016 at the Wall Community Hall, Wall, Gwinear commencing at 7.00pm.

<u>Present</u>	Councillors	N Bawden	A Burt
		D Cupples	T Homes
		Mrs S Negus	R Norman
		L Pascoe	M Roberts (Vice Chairman)
		S Rowe (Chairman)	M Smith (Vice Chairman)
		J Tovey	D Wilkins

Others present                      3 members of public  
Mrs Vida Perrin, Clerk to the Council

1. Election of Chairman

- a) To elect a Chairman and to receive the Declaration of Acceptance of Office. Cllr Rowe as the outgoing Chair asked for nominations. Cllr Wilkins proposed Cllr Rowe as Chairman, seconded by Cllr Bawden with all in favour the proposal was RESOLVED and Cllr Rowe signed the Declaration of Acceptance of Office.

2. Routine matters

- a) Safety Procedure – The Chairman advised of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting. He stated questions through the Chair only.
- b) Apologies for absence. None.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
- i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation. A member of the public advised she was in attendance regarding a planning matter on the agenda.

*Cllr Cupples proposed item 7 (planning matters) be taken here, seconded by Cllr Norman with all in favour the proposal was RESOLVED. Item 7 is in agenda order for the purpose of the minutes.*

3. Annual matters

- a) To elect a Vice-Chairman(s) Cllr Homes proposed Cllrs Roberts and Smith for Vice Chair, seconded by Cllr Cupples with all in favour. The proposal was RESOLVED. The Vice Chair's signed their Declarations.

*The meeting agreed to take items 3b to 3d on block.*

- b) To elect, as considered necessary, representatives to Committees and Officers of the Parish Council
- c) To elect, as considered necessary, representatives to Working Groups
- d) To elect, if considered necessary, representatives to Outside Bodies  
Cllr Cupples proposed the representatives be approved, Cllr Bawden seconded with all in favour and the proposal was RESOLVED.
- e) To consider Annual Subscriptions & Regular Payments. Cllr Roberts asked that the British Gas service charge be checked. Cllr Roberts proposed the payment be approved, Cllr Bawden seconded with all in favour and the proposal was RESOLVED.
- f) To confirm dates for Parish Council Meetings for the ensuing year. Cllr Cupples proposed the dates be confirmed, Cllr Wilkins seconded with all in favour and the proposal was RESOLVED.
- g) To receive and approve the annual attendance data. Cllr Bawden proposed the attendance be approved, Cllr Pascoe seconded with all in favour and the proposal was RESOLVED.

4. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 25<sup>th</sup> April 2016. Cllr Cupples proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Wilkins seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

5. Reports

- a) Information from the Devon & Cornwall Police website – see <https://www.police.uk/devon-and-cornwall/CIOS.4018/crime/>  
Cllr Smith noted the website had not been updated since February for this area, Cllr Negus asked that a representative be asked to attend a Council meeting.

- b) Verbal reports from Parish Councillors/representatives.
- i. Towans Partnership – Cllr Roberts advised that he had attended their last meeting which focused on dog control orders, he advised that the team which were looking at the new orders had been dissolved and it was difficult to ascertain what the situation was so felt the PC needed to keep an eye on progress closely. He also advised that concern had been raised regarding the future of the toilets.
  - ii. Cllr Pascoe as Local Member advised that he had spoken to a planning officer regarding Sunset Surf and correspondence had been received from the applicant. It was noted that the planters at present do not appear to be in the correct location. Cllr Pascoe also advised that George Eustice MP had been in touch with him regarding Streetscape and he had advised that the PC were moving forward with the project.
  - iii. Cllr Rowe advised that a member of the public had raised concern regarding an electric cable on a footpath at Station Road and the meeting agreed it be reported to Highways as a potential Health and Safety hazard.
- c) Written reports from Parish Councillors/representatives. None.

6. Correspondence received

- a) Email from Environment Agency reference flood warnings. The meeting agreed the Clerk look at adding the information to the Website when time allows.
- b) CC Communities & Devolution Bulletin – Libraries and One Stop Shop Update. Noted.
- c) CC Gypsy and Travelling Communities Site Allocations Development Plan Document Scoping Report Consultation [CC Gypsy & Travelling link](#) . The meeting agreed to ask the NPSG to review the document and report back.

7. To consider planning matters

- a) Planning Correspondence –
  - i) to receive list of notifications from Cornwall Council 210416 to 030516. Noted.
  - ii) PA16/03491 [Conversion, Extension and Associated Works of Existing Historical Dwelling to Form Sustainable Family Dwelling, and Construction of Double Garage - Land At Calais Road St Erth Praze TR27 6EH](#) Mr & Mrs JH Marks. After a debate it was agreed that the following comment be put forward – The application site lies just outside the Parish in Hayle but GGPC has no objection to the application which is generally in line with our draft NP Policy 9 for derelict buildings.
  - iii) Pre-application enquiry – Morrops Field, Gwithian. A discussion ensued and the meeting agreed to forward the following points as well as passing on the comments made by local residents:-
    - a) More information on the potential harm to the AONB with regard to views from it, a full study on the affects of any development on the AONB would need to be carried out as part of a full application
    - b) More information regarding the ongoing management and responsibility of open spaces, particularly the open space in the middle of the site
    - c) More information on the external lighting across the site
    - d) Clarification on how the roadway surface will be approached

8. Other matters requiring decisions of the Council

- a) To consider a report from the Community Pride Officer and approve any actions. Cllr Homes proposed the actions be approved, Cllr Cupples seconded with all in favour and the proposal was RESOLVED.
- b) Receipts and payments: to approve the statement for the period from 13<sup>th</sup> April 2016 to 9<sup>th</sup> May 2016 and the payments due.

The following income has been received:

Summary	Amount
Admin	60.26
Recreation / Street Scene	62.84
Burials	98.00
Bank Interest	6.16
<b>TOTAL</b>	<b>227.26</b>

The following payments are now due:

Summary	Amount
Salaries / PAYE & NI	2899.38
Administration	124.46
Projects / Capital Schemes	387.90
Recreation / Street Scene	1015.00
Hall Hire / Office Space	618.50
Grants / Donations	300.00
<b>TOTAL</b>	<b>5345.24</b>

Cllr Pascoe proposed that the payments be approved. Cllr Tovey seconded with all in favour and the proposal was RESOLVED.

- c) To review and approve the Parish Council's Policies including Risk Assessments (A folder of all policies is in the Parish Council Office) . Cllr Cupples proposed the policies be approved, Cllr Bawden seconded with all in favour and the proposal was RESOLVED.
  - d) To receive the annual RoSPA Play Area Safety Inspection Report dated 14<sup>th</sup> April 2016 for the Elizabeth Sampson Playing Field and approve the recommendations. Cllr Wilkins proposed the recommendations be approved. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.
  - e) To receive the annual RoSPA Play Area Safety Inspection Report dated 14<sup>th</sup> April 2016 for Reawla Park and agree the way forward. Cllr Wilkins proposed the recommendations be approved. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.
  - f) Projects – BT Kiosks – to review and agree the way forward. Cllr Homes agreed to keep an eye on the Gwinear phone box painting, Cllrs Bawden & Tovey to review the Roseworthy box in June once the agreement the charity has can be relinquished.
9. Late or urgent items not on the agenda
- i. Invite to Ocean 1000<sup>th</sup> home – Cllrs Wilkins and Burt agreed to attend.
  - ii. 60<sup>th</sup> Wedding Anniversary – Cllr Negus proposed the PC buy and present a bouquet of flowers to the value of £20, seconded by Cllr Norman with all in favour. Cllr Norman agreed to deliver the bouquet.
  - iii. Nalc Survey on Coastal communities – Cllr Roberts agreed to fill out the short questionnaire.
8. Agenda items for future meetings
- a) Raised in public participation. None.
  - b) Raised by members.
    - i. Cllr Norman – item regarding plaque for new defibrillator.
    - ii. Cllr Cupples – meeting of the Staffing Group to discuss pension requirements.
  - c) Items notified to the Clerk.
    - i. Clerk wished to raise the need to recognize when local community groups give huge support to the Parish Council such as the GVA and CDRA regarding delivery of Parish Council items and PTRAs and CDRA when applying for grants on behalf of the PC for the community. A discussion ensued on the idea of having a Parish Tea and inviting key members of the community along, agreed agenda item for a future meeting.

The Chairman closed the meeting at 8.25pm.