

**GWINEAR-GWITHIAN PARISH COUNCIL**

THIS IS TO NOTIFY YOU THAT the ANNUAL MEETING of the Parish Council is to be held on Monday 8<sup>th</sup> May 2017 at **Gwithian Church Hall, GWITHIAN, TR27 5JZ** commencing at 7pm.



Dated 3<sup>rd</sup> May 2017

Mrs Vida Perrin, Clerk to the Council

1. **Election of Chairman**
  - a) To elect a Chairman and to receive the Declaration of Acceptance of Office
2. **Routine matters**
  - a) Safety Procedure
  - b) Apologies for absence to be received and approved.
  - c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda.
  - d) Public Participation – Public Participation (15 minutes maximum) - Observations raised by members of the community are welcome regarding the items noted on the agenda (2 minutes per person) **but it should be noted that public are not permitted to speak during the remainder of the meeting unless expressly permitted to do so by the Chairman.** Any other matters raised either in person or in writing will be noted during this period and may be included for consideration at a future Parish Council meeting. **Questions must be directed through the Chair**
3. **Annual matters**
  - a) To elect a Vice-Chairman
  - b) To consider co-opting Mr T Homes to the Gwithian Ward
  - c) To elect, as considered necessary, appointment of members
  - d) To consider Annual Subscriptions & Regular Payments
  - e) To confirm dates for Parish Council Meetings for the ensuing year
  - f) To receive and approve the annual attendance data
4. **Minutes**
  - a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on Monday 24<sup>th</sup> April 2017
  - b) Business arising not already on the agenda from the Ordinary Meeting
5. **To consider planning matters**
  - a) PA17/03602 [Outline planning permission with all matters reserved: Erection of a dwelling - 53 Turnpike Road Connor Downs TR27 5DT](#) Mr & Mrs S McCallum *Planning Zone Councillors : Cllr Smith (Lead) Cllr Burt (Support)*
  - b) Planning Correspondence –
    - i) to receive list of notifications from Cornwall Council 19.04.17 to 02.05.17
    - ii) to receive a list/updates on planning enforcements
6. **Reports**
  - a) Information from the Devon & Cornwall Police website – **see <https://www.police.uk/devon-and-cornwall/CIOS.4018/crime/>**
  - b) Verbal reports from Parish Councillors/representatives
  - c) Written reports from Parish Councillors/representatives
7. **Correspondence received**
  - a) Thank you letter and update on Towans Project
8. **Other matters requiring decisions of the Council**
  - a) To consider a report from the Community Pride Officer and approve any actions
  - b) Receipts and payments: To approve receipts and payments from 10<sup>th</sup> April 2017 to 8<sup>th</sup> May 2017
  - c) To review and approve the Parish Council's Policies including Risk Assessments (A folder of all policies is in the Parish Council Office)
  - d) To discuss and approve the Parish Council Office electricity rate and supplier for the forthcoming year
  - e) To receive information regarding the extension to the cemetery and agree the way forward
9. **Late or urgent items not on the agenda**
10. **Agenda items for future meetings**
  - a) Raised in public participation
  - b) Raised by members
  - c) Late items notified to the Clerk

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