

TENDERS ARE REQUIRED FOR THE FOLLOWING CONTRACTS:-

JOB DESCRIPTION – SITES 1 – ESPF & 2 – REAWLA PARK

Grass cutting at the Parish Council owned Elizabeth Sampson Playing Field, off Arundel Way, Connor Downs, Hayle.

Approximately 21 cuts per year to be carried out every two weeks during the Summer, April to September and once every three weeks between October and March.

JOB DESCRIPTION – SITE 3 – CONNOR DOWNS CEMETERY

Grass cutting at the Parish Council owned cemetery off Gwithian Road, Connor Downs, Hayle.

Approximately 18 cuts per year to be carried out every two weeks during the Summer, April to September and every four weeks between October and March.

JOB DESCRIPTION – SITE 4 – HIGHWAY VERGES

Grass cutting/strimming at the following locations:-

1. Reawla Triangle, junction of Reawla Lane/Trenerth Road
2. Footpath 101/12/1 – from Reawla Stores to Reawla Park
3. Reawla Stores bus stop (bus stop ID corajapt)
4. Bus stop to Horsepool triangle, Horsepool Rd, Connor Downs

Approximately 4 cuts per year to be carried out in March, June, August & November

Tenders must be sealed and posted using an envelope marked 'Grass Tender' which must be obtained from the Parish Council and posted/delivered to 'The Clerk, GGPC, Unit 3 Bosproval Business Units, 46 Penhale Rd, Carnhell Green, Camborne, Cornwall, TR14 0LU' emails or tenders not received in the specially marked envelope will not be accepted for this tender.

Tenders must be received by 5pm on Friday 15th September 2017.

JOB DESCRIPTION

Community Pride Operative (CPO)

The Parish Council's CPO is the eyes and ears of the Parish Council within the Parish, thus this is a very important role involving many different skills.

We require a motivated individual or team who know the Parish well and can be flexible.

Please contact the Parish Council regarding the role/tasks of the CPO. This contract must be read in conjunction with the documents listed below.

1. Property Inspection data/remedial works/General works
2. Annual Schedule of Maintenance
3. Playground Management Plan
4. GGPC Health & Safety Policy Statement
5. Risk Assessment – PPE
6. Self Employment Status Declaration
7. LMP schedule
8. Reawla Park Masterplan
9. Allotment Tenancy Agreement
10. Gwithian Green Management Plan
11. Defibrillator instructions

Tenders must be sealed and posted using an envelope marked 'CPO Tender' which must be obtained from the Parish Council and posted/delivered to 'The Clerk, GGPC, Unit 3 Bosproval Business Units, 46 Penhale Rd, Carnhell Green, Camborne, Cornwall, TR14 0LU' emails or tenders not received in the specially marked envelope will not be accepted for this tender.

Tenders must be received by 5pm on Friday 1st September 2017.

Prospective contractors are prohibited from contacting councillors or staff to encourage or support their tender outside the prescribed process.

Both contracts will be for a period of 3 years subject to satisfactory performance and mutual agreement.
For full contract details please contact the clerk

Tel: +44 (0)1209 614618 (Parish Office) . email: clerk@ggpc.org.uk . web: www.ggpc.org.uk