

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on Monday 23<sup>rd</sup> March 2020 at the Gwinear Gwithian Parish Hall, Copper Meadows, Gwinear, TR27 5FN commencing at 7.00pm.

<u>Present</u>	Councillors	T Homes L Pascoe S Rowe (Chairman)	R Norman M Pryor M Smith (Vice Chairman)
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Others present Mrs Vida Perrin, Clerk to the Council

1. Routine matters

- a) Safety Procedure – The Chairman advised of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting. He stated questions through the Chair only.
- b) Apologies for absence were received and accepted from Cllrs Cupples, Negus, Tovey, Thomas, Burt & Bawden
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
  - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation. None.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 9<sup>th</sup> March 2020. Cllr Pascoe proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Smith seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

3. To consider planning matters

- a) Morrops Field development. After a debate Cllr Norman proposed Cllrs Homes and Smith write a letter on behalf of the Parish Council to the Planning Officer regarding the tone of his correspondence, the letter would be sent via the Clerk, seconded by Cllr Pryor with all in favour the proposal was RESOLVED.

4. Reports

- a) Verbal reports from Parish Councillors/representatives.  
Cllr Smith advised that the Turnpike Inn were donating vegetables to the community.

5. Correspondence received

- a) Cornwall Council – Potholes – Gwithian Towns. Noted.
- b) Environmental Agency – Update Gwithian Flooding. Noted.

6. Other matters requiring decisions of the Council

- a) To consider adopting an action plan for Covid-19 (Coronavirus)
  - i. Funding during Covid-19 outbreak – The meeting agreed not to draw any funds out at this time but to direct anyone in need to the various other organisations that can deal with money such as Age UK and citizens advice.
  - ii. Preparation Plan/CALC advisory notes - Cllr Pascoe proposed the meeting approve the preparation plan to include the strategy laid out in the CALC advisory note and that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council. The proposal was seconded by Cllr Homes with all in favour, the proposal was RESOLVED.
  - iii. Financial Regulations (F/R) – Cllr Pascoe proposed that F/R 4.1 be raised from £500 to £1000 during the pandemic but be re-assessed at the next ordinary meeting, seconded by Cllr Smith with all in favour the proposal was RESOLVED.
  - iv. Cllr Pascoe proposed the Council approve the community volunteer scheme in conjunction with existing organisations where possible, seconded by Cllr Norman with all in favour the proposal was RESOLVED.
  - v. Volunteer risk assessment & self-isolator questionnaire - Cllr Pascoe proposed the Council approve the Volunteer risk assessment & self-isolator questionnaire to be used in conjunction with existing organisations where possible, seconded by Cllr Norman with all in favour the proposal was RESOLVED.
  - vi. Future meetings – Cllr Pascoe proposed all meetings be cancelled for 12 weeks or until the restrictions are fully lifted, seconded by Cllr Homes with all in favour the proposal was RESOLVED.
  - vii. Cllr Homes proposed the community building be closed until the restrictions are fully lifted along with any other Council property as guided by the Government and that all current contractors are notified that contracts will

be paused unless essential until the Government advice is lifted, seconded by Cllr Norman with all in favour, the proposal was RESOLVED.

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- b) To approve the draft Community Emergency Plan. Cllr Norman proposed the plan be approved and sent to CC, seconded by Cllr Smith with all in favour the proposal was RESOLVED. Cllr Homes proposed a vote of thanks be recorded in the minutes to Cllr Pryor for the work he undertook on the plan in such a short period of time.
  - c) To discuss management of the Community Infrastructure Levy (CIL) database (Cllr Norman) Cllr Pryor agreed to look at putting a database together and bringing back to the Council.
  - d) To consider a grant application and agree the way forward. Cllr Homes proposed £500 be granted for the life saving equipment, seconded by Cllr Pryor with all in favour the proposal was RESOLVED.
  - e) To discuss the issue of dogs at Reawla Park. Cllr Norman proposed the leaflet drop be conducted when safe to undertake, seconded by Pryor with all in favour the proposal was RESOLVED.
  - f) To receive information regarding staffing matters. Cllr Homes proposed quote 3 be accepted assuming the price could be held until after the lockdown, seconded by Cllr Smith seconded with all in favour the proposal was RESOLVED.
7. Late or urgent items not on the agenda
- i. Cllr Homes advised the Gwinear village 30mph sign coming from Carnhell Green has corroded.
8. Agenda items for future meetings  
None.

The Chairman closed the meeting at 8.02pm.

DRAFT